

SUBJECT: ADMISSION OF NON-RESIDENT STUDENTS

ADMISSION:

Non-resident students may be admitted in to the school only with the approval of the Superintendent upon terms prescribed by the Board of Education. The Board of Education's responsibility is to provide the best possible educational opportunities for the students who are legal District residents. Therefore, a criterion has been developed for the purpose of admission of non-resident students in the District.

- a. There is sufficient space to accommodate the non-resident student.
- b. No increase in the size of faculty or staff will be necessary to accommodate the non-resident student.
- c. The non-resident student is a student in good standing in their former District. A consent for a release of records will be required upon application so that Ellicottville Central School (ECS) can check on a student's standing in their former District(s). *After records are received, ONLY students that are deemed in good standing will be invited to ECS by an Administrator for an admissions interview.*
- d. Non-resident families who wish to enroll their children in the school system shall submit a request, in writing, to the Superintendent of Schools, who shall determine whether or not the students will be admitted. In all instances, the Superintendent reserves the right to dismiss current students or reject returning students when evidence is present to justify such action.

Rules:

- a. All policies and regulations established by the District are applicable to the non-resident student.
- b. All parents/guardians shall be given a copy of the Admission of Non-Resident Students (Policy 7131) annually.
- c. The student must maintain a good standing at all times; scholastically, citizenship-wise, attendance, and behaviorally. All non-resident students and parents / guardians will be required to sign a contract annually outlining District expectations to be considered a "student in good standing."
- d. The admission of such non-resident student is and continues during the enrollment period to be in the best interest of the District.
- e. Transportation of the non-resident student is not the responsibility of the District.

Deadlines:

April 1st:

All existing non-resident parents/guardians will be notified of the established tuition rate for the upcoming school year. A copy of the "Admission of Non-Resident Students" policy (policy 7131) will be provided with this notification.

June 15th:

A \$250.00 tuition deposit must be paid by June 15th for each non-resident student for the upcoming school year. A deposit will be refundable if the District is notified prior to August 15th that the student will not be attending ECS or the student becomes a resident of the District.

July 15th:

All non-resident parents/guardians will be sent a reminder of the tuition payment due date of August 15th for the upcoming school year.

August 15th:

A full payment of tuition must be received by the District by August 15th for each non-resident student. Non-resident students who have not paid tuition in full by this date will be dropped from enrollment at Ellicottville Central School. Should a parent / guardian wish to have their student re-considered for enrollment, **they must re-apply. Full tuition MUST accompany such applications before they will be considered.** As unpaid students are dropped, parents / guardians need to realize that their child's / children's "spot" may be taken by another student on a waiting list. In the event a non-resident student is admitted after August 15th, full tuition will be due upon registration / acceptance.

Pre-Kindergarten:

Pre-Kindergarten non-resident applications will be completed and returned in a manner similar to other grades. However, due to the unique enrollment process and quotas that are established by the New York State Education Department (NYSED), parents / guardians of prospective students MUST contact the Elementary Office directly. Given criteria established by NYSED there may be a delay in notification of acceptance and/or notification that a child has been placed on a waiting list. Students may be moved from the waiting list to the active roster at any point, including after the start of the school year.

Children of Employees in Permanent Positions:

Children of employees in permanent positions in the District, who live outside the District boundaries, shall be admitted to the District upon following the policy guidelines. Such non-resident students will be given a financial credit to attend the District schools up to the regular tuition rate.

Waiting Lists:

ECS administration will annually establish enrollment limits for all grade levels. These limits will be based on a variety of factors such as total current population, the academic needs of the grade level, etc. New non-resident applicants that exceed the grade level limit in a given year will be placed on a waiting list. Dates for waiting lists will be established when a student's complete application packet is received by the District for consideration. Students may be moved from the waiting list to the active roster at any point, including after the start of the school year. In the event a non-resident student is admitted after August 15th, full tuition will be due upon registration / acceptance.

District Property Owners:

If the parent/guardians of a non-resident student(s) owns property within the District, students will be given a financial credit (equal to the amount paid in school taxes) toward tuition.

Grace Periods:

When deemed appropriate, the Superintendent may grant a thirty-day grace period for the payment of tuition for students leaving or entering the District.

Refunds:

Tuition for non-resident students is considered non-refundable once payment has been made, No Exceptions. This would include students that opt not to attend after such payment has been made or students dismissed because of violating rules c. or d.

Tuition Rate:

The tuition rate for non-resident students is established as follows:

	<u>Full</u>	<u>Pre-K</u>
2018-2019	\$602	\$301
2019-2020	\$620	\$310
2020-2021	\$640	\$320

Adopted: 6/7/00

Revised: 2/6/01, 3/9/04, 11/8/05, 2/10/09, 1/11/11, 2/21/12, 2/26/13, 8/26/14, 8/22/17, 2/27/18