

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1643
August 19,**

OFFICIAL MINUTES

Members Present: Linda McAndrew, Mary Ellen Campbell, Steve Crowley, Stephen Ward,
Lynn Eddy, Roger Spell

Members Absent: James Wiley

Staff Present: Mark Ward, Connie Pound, Robert Miller, Melissa Sawicki, Sharon Morton

Staff Absent: None

Others Present: Chris Michel (Salamanca Press)

Call to order of meeting

President McAndrew called the regular meeting of August 19, 2008 of the Ellicottville Central School Board of Education to order at 7:35 p.m. The pledge to the flag of the United States was recited.

Roll Call

James Wiley - absent

Changes, Additions and Deletions to the Agenda

Additions:

- 8a. Reading and approval of changes to policy #7412 Academic Eligibility
- 9d. Approval of board minutes from the special meeting of July 29, 2008
- 9e. Approval of the Official Warrant Resolution to Confirm Tax Rolls and Authorize Tax Levy 2008-2009 School Budget Considerations.
- 12h. Appointments: Approval of Jamie Baldwin to the position of long-term substitute teacher for 7-12 secondary mathematics effective September 2, 2008.
- 12i. Appointments: Approval of Jackie Paddock as a co-coach for football cheerleading for the 2008 season at a salary of \$821.25.
- 12h. Resignations: Accept a letter of resignation from Crystal Waldron (teacher aide) effective August 15, 2008.
- 12i. Resignations: Accept a letter of resignation from James Ross (business teacher) effective September 19, 2008.
- 12j. Resignations: Accept a letter of resignation from Marcia Poch (cafeteria worker) effective August 19, 2008.
- 15a. Approval of CSE/CPSE recommendations dated July 1-30, 2008.

Statements and questions from the audience

None

Approve Agenda

Moved by Ward, seconded by Crowley to approve the board meeting agenda for the August 19, 2008 meeting.

**Yes - 5
No - 0
Carried**

Communications, Commendations

- a. Informational letter from Gallivan, Donovan & Yarnall

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Superintendent's Report

Superintendent Ward discussed changes to the MS/HS Master Schedule. He stated that Bob Miller is still working on some of the changes. Mr. Ward stated that a JCC course has been added to this years schedule and that this is in an effort to generate a stronger in-house curriculum. He added that exporting students out of the building for classes is not the right approach. Mr. Ward stated that a Discipline Matrix has been provided to board members. He stated that it is basically what Mr. Miller has been using, but this document gives an outline. He stated that he has used similar ones in Salamanca and Olean. The matrix will appear in the district calendar. Ms. Pound, Elementary Principal is working on a companion to follow in the elementary. He stated that this document will most likely appear in the elementary handbook. Mr. Ward stated that a meeting was held with the guidance counselors and administrators regarding the new guidance plan. He stated that Ms. Pound will help mentor the counselors in the elementary. The counselors will be scheduled in the elementary at certain times and will each have a office of their own to use in the elementary. Mr. Ward stated that the athletic fields are a work in progress and that they have come a long way. Sod will be delivered on the 26th of August and will take about two days to install. Mr. Ward informed that board that the district has received a few more resignations. He stated that they will be addressed later in the meeting. He also stated that the CSE/CPSE chair will need a few more days this summer. Possibly adding five more days. Mr. Ward stated that the district calendar and newsletter are being produced and printed by BOCES. He added that they will both be in full color. Future issues of the school newsletter (after the September issue) will be printed in Maroon, Gold and White. He added that each month an article will be written about a different old school building and pictures will be provided in the issue. Mr. Ward invited board members to Open House on September 17th. Mr. Ward stated that he met with the State Auditors and the District has to send a response to the state in the next few weeks.

Discussion Items

Motion by Crowley, second by Spell, upon the recommendation of Mark J. Ward, Superintendent, to approve and read the changes to Policy #7412 Academic Eligibility.

Discussion: Superintendent Ward stated that he would like to thank Mary Ellen Campbell and Steve Ward for serving on the committee. He stated that the district needs to have a system in place that helps the kids. He added that it takes work on the part of us (the adults). Mr. Ward stated that Mr. Miller has done a good job on the changes to this policy. Linda McAndrew stated that she likes the idea of the teachers working with the students.

Lynn Eddy arrived at 8:04 pm

Consent Items:

Motion by Spell, second by Ward, upon the recommendation of Mark J. Ward , Superintendent of Schools, to adopt the following Consent Agenda items:

Approval of the minutes of the regular meeting of July 22, 2008, the special meeting of July 29, 2008 and the special meeting of August 4, 2008.

Approval to grant the Ellicottville Little League Football Program use of the Athletic Field for three regular season home dates as agreed upon with the Superintendent. The District will also allow use of the field for playoffs as long as the date/s do not conflict with the High School Program.

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Approval of the Official Warrant Resolution to Confirm Tax Rolls and Authorize Tax Levy 2008 - 2009
School Budget Considerations:

Summary of Amount to be Collected by Taxes

2008/2009 Budget	\$10,600,842
Less:	
Estimated Revenues	\$ 4,144,218
Appropriated Fund Balance	<u>\$ 951,000</u>
Balance to be collected from Taxes	\$ 5,505,624
Additions	
Proposition for Bus Purchase: (1)	\$84,602
Public Library	25,000
Total to be collected from Taxes:	<u>\$5,615,226</u>

**Yes - 6
No - 0
Carried**

New Business
None

Old Business
None

Personnel:

Appointments:

Motion by Campbell, seconded by Ward, RESOLVED: that Guidance Counselor, Daniel LaCroix is required to keep current on recent changes in guidance, acquire new information, and develop advanced skills in the area of guidance as part of his official duties as a guidance counselor. The Board of Education has determined that membership, at the Districts expense, in the New York State School Counselor's Association and the Cattaraugus/Allegany County School Counselor's Association is a necessary requirement for these counselors to fulfill their official duties.

**Yes - 6
No - 0
Carried**

Motion by Crowley, second by Spell, RESOLVED: that the Elementary Principal/Director of Curriculum, Connie Pound, is required to keep current on recent changes in the administration of elementary schools and to acquire new information and develop advanced skills in the area of school administration and management as part of her official duties as a school administrator. The Board of Education has determined that membership at the Districts expense in the School Administrators Association of New York State and the Cattaraugus/Allegany County Elementary Principal's Association is required as part of her official duties to be a member of the School Administrators Association of New York State and the Cattaraugus/Allegany County Elementary Principal's Association.

**Yes - 6
No - 0
Carried**

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Motion by Ward, seconded by Campbell, RESOLVED: that the Elementary Principal/Director of Curriculum, Connie Pound, is hereby appointed a sexual harassment officer for the Ellicottville Central School District for the 2008/2009 school year.

**Yes - 6
No - 0
Carried**

Motion by Spell, second by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools, the following advisors are hereby approved for the 2008/2009 school year:

Audio Visual Director/ETV	Sharon Friel
After School Computer Lab Monitor	Pamela Illig
Detention Monitor	June Chapman
Scholastic Challenge	Lynne Nuthall
Odyssey of the Mind Coordinator	Sandy Tomblin
Homework Club (elementary)	Sandy Tomblin
	Gay Fitzpatrick
	Sandy Reed

**Yes - 6
No - 0
Carried**

Motion by Ward, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools, Daniel LaCroix is hereby appointed to the position of Boy's Junior Varsity Soccer Coach for the 2008 season.

**Yes - 6
No - 0
Carried**

Motion by Crowley, seconded by Ward, upon the recommendation of Mark J. Ward, Superintendent, the Ellicottville Central School District Board of Education does hereby appoint, on an emergency conditional basis, Ann Chamberlain, who holds a Permanent Certificate in NYS public school 7-12 Secondary Mathematics, in the certification area of 7-12 Mathematics for a probationary period of two years commencing on September 2, 2008 and ending on September 2, 2010. Furthermore, Ann Chamberlain will be placed on Step 10 of the ETA salary schedule at a base salary of \$44,800 with an additional salary credit for two Master's Degree's and 71 graduate hours as provided for in the ETA contract.

**Yes - 6
No - 0
Carried**

Motion by Campbell, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent, the Ellicottville Central School District Board of Education does hereby appoint, on an emergency conditional basis, Elaine Snyder, who holds a Transitional B Certificate, as a one year 7-12 Secondary English long term substitute. Furthermore, Elaine Snyder will be placed on Step 1 of the ETA salary schedule at a base salary \$36,500.

**Yes - 6
No - 0
Carried**

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Motion by Crowley, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent, the Ellicottville Central School District Board of Education does hereby appoint Jamie Baldwin to the position of long-term substitute teacher for 7-12 secondary mathematics effective September 2, 2008.

**Yes - 6
No - 0
Carried**

Motion by Spell, seconded by Campbell, upon the recommendation of Mark J. Ward, Superintendent, to appoint Jackie Paddock as a co-coach for football cheerleading for the 2008 season. Salary for this position shall be \$821.25.

**Yes - 6
No - 0
Carried**

Resignations:

Motion by Ward, seconded by Campbell, upon the recommendation of Mark J. Ward, Superintendent, the Ellicottville Central School District Board of Education does hereby accept a letter of resignation from Crystal Waldron, Teacher Aide, effective August 15, 2008.

**Yes - 6
No - 0
Carried**

Motion by Crowley, seconded by Ward, upon the recommendation of Mark J. Ward, Superintendent, the Ellicottville Central School District Board of Education does hereby accept a letter of resignation from James Ross, Business Teacher, effective August 19, 2008.

Discussion: Superintendent Ward stated that he will be holding Mr. Ross to a 30 day resignation. He stated that getting a Business Teacher will be difficult.

Steve Crowley amended his motion, and it was seconded by Ward, to reflect the 30 day resignation date. The effective date of the resignation will be September 19, 2008.

**Yes - 6
No - 0
Carried**

Motion by Ward, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent, the Ellicottville Central School District Board of Education does hereby accept a letter of resignation from Marcia Poch, Cafeteria Worker, effective August 19, 2008.

**Yes - 6
No - 0
Carried**

Principal's Reports

Robert Miller (MS/HS Principal): Mr. Miller stated that he is still working on the master schedule and that he is using teachers for other things due to declining enrollment. He stated that seven classes have been cut from the original schedule. Mr. Miller stated that he will be hosting the annual Senior Class hot dog luncheon on Thursday, August 21st. He stated that the students who attend seem to enjoy it. Mr. Miller stated that unofficially, 22 new students have registered to date for the 2008/2009 school year and 10 have left the district.

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Connie Pound (Elementary Principal/Director of Curriculum): Ms. Pound stated that she will not be officially in the District until August 27th, but has been splitting her days between Olean and Ellicottville the past few weeks. Ms. Pound stated that she has held meetings with Kim Woodarek and Bill Delity and they have been very productive. She stated that she would like to have the fourth graders help with morning announcements starting this fall. Ms. Pound stated that she will be revising the elementary student handbook and is sending a letter out to kindergarten parents. She added that she would like to re-vamp Open House with a parent/student meeting in the elementary gym with the faculty and herself prior to parents visiting the classrooms. She stated that at the end of Open House she would like to have a dessert reception in the gym. Ms. Pound stated that she has met with Vicky Williams, Cafeteria Manager and they have decided that a letter will go home to parents as soon as a student owes money on their breakfast/lunch account. Ms. Pound added that ice cream and chips will no longer be available in the elementary cafeteria, starting with the 2008/2009 school year.

Committee Reports

None

Executive Session

Motion by Crowley, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve a resolution from the District's Committee on Special Education recommending all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (July 1-30, 2008): 900437916.

**Yes - 6
No - 0
Carried**

Adjournment of Meeting:

Moved by Eddy, seconded by Campbell to adjourn the regular meeting of August 19, 2008 at 8:55 pm.

**Yes - 6
No - 0
Carried**

District Clerk