

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1867
September 5, 2017**

OFFICIAL MINUTES

Members Present: Connie Hellwig, William Murphy, Nicole Klein (arrived at 7:20 pm),
Roger Spell, Robert Van Wicklin, Leonard Zlockie

Members Absent: Carl Calarco

Staff Present: Robert Miller, Melissa Sawicki, Connie Poulin, Erich Ploetz, Aimee Kilby

Staff Absent: None

Others Present: Jennie Acklin (Eville Times)

Call to order of meeting

President Hellwig called the regular meeting of September 5, 2017 of the Ellicottville Central School Board of Education to order at 7:07 p.m. The pledge to the flag of the United States was recited.

Roll Call

Absent – Carl Calarco
Nicole Klein (arrived at 7:20 pm)

Changes, Additions and Deletions to the Agenda

Additions:

New Business:

7b. Thank you card – Girls Swim Team

15b. Moved by _____, seconded by _____, upon the recommendation of Connie Hellwig, Board President, approval of Robert Van Wicklin to attend the Commissioner’s Roundtable on September 8, 2017 at NYSSBA in Latham, N.Y.

15c. Moved by _____, seconded by _____, upon the recommendation of Connie Hellwig, Board President, to authorize Robert Miller, Superintendent of Schools, to execute a five-year contract with Jamestown Community College (College Connections) beginning with the 2017-2018 school year.

Public Comment

None

Approve Agenda

Moved by Spell, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the September 5, 2017 Board of Education Meeting with additions.

**Yes – 5
No – 0
Carried**

Presentations & Reports:

None

Communications, Commendations:

1. Thank you card from the Great Valley Youth Program
2. Thank you card from members of the girls swim team

Informational Items:

None

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Superintendent's Report (Robert Miller):

1. Busy opening school and getting everything in order. Opening day went very well. Board Members were emailed the Power Point Presentation given on Friday, September 1, 2017 (Staff Development Day). Surveys were handed out to all staff members. Bob will review them all and use some of the information when updating the Strategic Plan.
2. West Valley Superintendent requested that ECS not enter their district to pick up students. New bus stop will be Irish Hill and Kuhn Road. Robert Van Wicklin asked how the tone of the request was? Superintendent Miller stated that it was not nasty, just simply a request that ECS buses not enter the West Valley School District to pick up students who attend ECS.
3. Football – game in Pennsylvania on Friday, September 8, 2017. There will be no Coach bus as requested. Those buses will be reserved for championship games. This is a non-league regular season game.
4. Athletic Committee will meet on Wednesday, September 6, 2017 at 5:00 pm to discuss transportation and athletic equipment.

Principals Reports:

Elementary Principal/CSE-CPSE Chairperson (Connie Poulin):

1. Very positive and exciting day. Nice to see new and veteran teachers working together.
2. Kindergarten hosted a meet and greet night prior to the opening of school. Miss Stormer (4th Grade) hosted a meet the teacher night as well.
3. Biggest challenge of opening day was the changing of bus numbers, drivers and the routes they are driving.
4. Mrs. Rocco did an outstanding job with special education classroom on first day with students.

MS/HS Principal (Erich Ploetz)

1. Mr. Ploetz stated that he would like to compliment Mrs. Auge, HS Secretary. Her organizational skills made opening day run smoothly. She had everything ready to go. Teachers were wonderful. Compromising and cooperating as schedules were tweaked and study halls were changed. Great Opening Day.
2. Opening Day presentation with students. Set the tone for the school year. Policies, procedures and expectations were discussed.
3. Student Agenda – passed around for Board Members to review.

Consent Items:

Moved by Klein, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of August 2, 2017
- b. Acknowledgement of August 23, 2017 Claims Auditor Report

**Yes – 6
No – 0
Carried**

Committee Reports:

Buildings & Grounds: 6:00 pm on Tuesday, September 5, 2017

Superintendent Miller stated that the committee toured the renovations in the building. They first viewed the elementary end of the building: the copy room was moved to the lower level, computer storage was created, the newly fixed entrance over the elementary and the new concrete steps near the playground. The railings are still being built to specifications. In the high school end of the building, the old copy room as been painted, a new window was installed in the old faculty room; ventilation was installed in a few of the new Big Picture classrooms. Big Picture will use the old weight room, as some of the equipment was left in there after the new weight room was built. The committee looked at the curb outside of the elementary entrance, which will need to be fixed in the near future. Gates and fences may need to be installed by the bus garage to deter parking along the backside of the building. Superintendent Miller complimented Kevin Blendinger and Randy Wisser on making all of the necessary changes to rooms, windows, etc. for the upcoming school year as well as fixing the elevator.

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Discussion Items:

Quebec Trip: Superintendent Miller stated that this trip is a concept discussion. He stated that Mrs. Whistler started talking about this trip last year. She does not feel comfortable taking students abroad, given the current world climate. Superintendent Miller added that he would not suggest or recommend a school-sponsored trip overseas at this time. A trip to Quebec would give student an opportunity to travel to another country and see and experience the French language. Superintendent Miller stated that he has spoken with Mrs. Waldron and Mrs. Wilder regarding the possibility of the 12th graders going on the same trip to Quebec for their Senior Trip. He stated that they would be utilizing one bus, a common hotel and then break apart and have their own itineraries for the trip. They could also share some of the same activities. Superintendent Miller asked the Board for approval to let Mrs. Whistler, Mrs. Waldron and Mrs. Wilder proceed with seeing how many students would be interested in going on the trip. When details are finalized, the trip(s) will be brought back to the Board for formal approval. President Hellwig stated it was a great idea. Nicole Klein stated that she went on a similar trip when she was in high school and it was a great trip.

Phone System: BOCES is still working on the system. There are still a few small things that need to be worked out. Superintendent Miller stated that he would like to give the automated system a try. He stated that numbers will be programmed such as: Press 1 for High/Middle School, Press 2 for Elementary, Press 3 for Superintendent's Office, Press 4 for Health Office, etc. There will be 9 numbers programed in (as this is the maximum). If the automated system does not seem to work, he stated that the district would go back to having secretaries answer the calls and transfer them.

Old Business:

None

New Business:

Moved by Murphy, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Home School Students for the 2017-2018 school year.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Klein, upon the recommendation of Connie Hellwig, Board President, approval of Robert Van Wicklin to attend the Commissioner's Roundtable on September 8, 2017 at NYSSBA in Latham, N.Y.

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Zlockie, upon the recommendation of Connie Hellwig, Board President, to authorize Robert Miller, Superintendent of Schools, to execute a five-year contract with Jamestown Community College (College Connections) beginning with the 2017-2018 school year.

**Yes – 6
No – 0
Carried**

Personnel:

Moved by Murphy, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Lynette Sexton as a homework club advisor for the 2017-2018 school year.

**Yes – 6
No – 0
Carried**

Policies & Regulations:

None

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Executive Session

Moved by Spell, seconded by Zlockie to enter into executive session at 7:53 pm to discuss one specific personnel matter.

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Klein to come out of executive session and return to the regular meeting at 9:30 pm.

**Yes – 6
No – 0
Carried**

Adjournment of Meeting:

Moved by Van Wicklin, seconded by Zlockie to adjourn the regular meeting of September 5, 2017 at 9:30 pm.

District Clerk

Deputy District Clerk