

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
Page 1**

**Sht. No. 1795  
September 23, 2014**

**OFFICIAL MINUTES**

**Members Present:** Carl Calarco, Connie Hellwig, Michelle Cortez, Nicole Klein, William Murphy, Roger Spell, Leonard Zlockie

**Members Absent:** None

**Staff Present:** Mark Ward, Melissa Sawicki, Robert Miller, Connie Poulin, Aimee Kilby

**Staff Absent:** None

**Others Present:** Jann Wiswall (Ellicottville Times), Molly Woodarek, Becca Hagon, Alexis Woodin

**Call to order of meeting**

President Calarco called the regular meeting of September 23, 2014 of the Ellicottville Central School Board of Education to order at 7:34 p.m. The pledge to the flag of the United States was recited.

**Roll Call**

All Present

**Changes, Additions and Deletions to the Agenda**

**Additions:**

- 7a. Thank you letter from Rebecca Szaicher, Ellicottville Recreation Department
- 14d. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ upon the recommendation of Mark J. Ward, Superintendent of Schools, and the Board Audit Committee, approval of the results of the Office of the New York State Comptroller's Office Report of Examination (New York State Audit) for the period covered: July 1, 2012 – April 10, 2014.
- 15e. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Samantha Woodin to the substitute teacher list (non-certified) at a rate of \$75.00 per day. This approval is contingent upon a successful fingerprint clearance from New York State.
- 15f. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Annette Auteri to the substitute teacher list (non-certified) at a rate of \$75.00 per day. This approval is contingent upon a successful fingerprint clearance from New York State.

**Deletions:**

- 14b. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the Ellicottville Central School District Emergency Management Operations Plan (School Safety Plan).

**Statements and questions from the audience**

None

**Approve Agenda**

Moved by Cortez, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the September 23, 2014 Board of Education meeting with additions, deletions and changes.

**Yes – 7  
No – 0  
Carried**

**Presentations & Reports**

Molly Woodarek, Becca Hagon and Alexis Woodin presented the Class of 2015 trip proposal. A powerpoint presentation was given highlighting the trip. Molly Woodarek stated that there are 36 students in the class and they have 25 signed up and 3 chaperones. The cost of the trip is \$745 per student. The trip will take place in May 2015.

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
Page 2**

**Sht. No. 1795  
September 23, 2014**

**Communications, Commendations**

- a. Thank you letter from Rebecca Szpaicher, Ellicottville Recreation Department

**Informational Items**

- a. Capital Project – The Board and Administration took a tour of the construction site prior to the board meeting. Superintendent Mark Ward stated that he will be scheduling a Buildings & Grounds meeting next week.

**Superintendent's Report**

- a. Still working on buying a truck.
- b. Compiling information pertaining to Bond Refinancing.
- c. Safety Committee Meeting – Monday, September 29, 2014 (6-9 pm in the High School Library).
- d. Enrollment at 592. 138 non-resident students.
- e. GEA information for area school districts (Cattaraugus, Allegany and Chautauqua Counties).
- f. Fine tuning Emergency Flip Charts.
- g. Administrators met with Utica Mutual. They have a new system of on-line trainings at no cost to the district.
- h. Attended Superintendent's Conference in Saratoga Springs.

**Consent Items**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools:

- a. That the board approve the minutes of the meetings of September 9, 2014
- b. Acknowledgement of September 10, 2014 Claims Auditor Report
- c. Approval of July 2014 Treasurer's Report

**Yes – 7  
No – 0  
Carried**

**Committee Reports**

None

**Discussion Items**

- a. Connie Hellwig reported on the Board Leadership Conference she attended in Rochester last Friday. She stated that it was very informative and she brought back several topics that the Board could use at their retreat. She stated that the Board needs to look for opportunities and move the district forward in a positive manner. Mrs. Hellwig encouraged Board Members to take advantage of professional development opportunities.

**Old Business**

Moved by Spell, seconded by \_\_\_\_\_ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of up to \$8,000 to assist the Town of East Otto and Cattaraugus County in appealing a recent court decision concerning the request by Allegany Mountain Resort LLC to have their tax assessment reduced. (Tabled at 9/9/14 Board Meeting).

**No second was made on the motion so the motion is dead.**

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
Page 3**

**Sht. No. 1795  
September 23, 2014**

**New Business**

Moved by Klein, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of an MOA with the ETA (Ellicottville Teacher's Association) regarding extra-curricular pay for Jazz Band, Jazz Chorus (\$400 to \$645) and Play/Musical Directors (from 2 @ \$800 & 2 @ \$400 to 3 @ \$800 and 1 @ \$600).

**Yes – 7  
No – 0  
Carried**

Moved by Hellwig, seconded by Cortez, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the Class of 2015 trip to Boston, MA (May 2015) for 3 nights and 4 days.

**Yes – 7  
No – 0  
Carried**

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, and the Board Audit Committee, approval of the results of the New York State Comptroller's Office Report of Examination (New York State Audit) for the period covered: July 1, 2012 – April 10, 2014.

**Yes – 7  
No – 0  
Carried**

**Personnel**

Moved by Murphy, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Tina Barrett to the permanent appointment of Keyboard Specialist effective retroactive to September 18, 2014 after completing a one year probationary period.

**Yes – 7  
No – 0  
Carried**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Tammy Auge to the permanent appointment of Keyboard Specialist effective October 7, 2014 after completing a one year probationary period.

**Yes – 7  
No – 0  
Carried**

Moved by Cortez, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Glenn Hall as a timer and scorer for football and soccer; Margaret Signore as a scorer for soccer and Karl Schwartz as a scorer and timer for football and soccer for the 2014-2015 school year.

**Yes – 7  
No – 0  
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Melanie VanWicklin to the position of full-time Teacher Aide, retroactive effective September 22, 2014.

**Yes – 7  
No – 0  
Carried**

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
Page 4**

**Sht. No. 1795  
September 23, 2014**

Moved by Cortez, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Samantha Woodin to the substitute teacher list (non-certified) at a rate of \$75.00 per day. This approval is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7  
No – 0  
Carried**

Moved by Spell, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Annette Auteri to the substitute teacher list (non-certified) at a rate of \$75.00 per day. This approval is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7  
No – 0  
Carried**

**Principals Reports**

**Connie Poulin – Elementary Principal/CSE-CPSE Chairperson**

1. Reading Celebration going well.
2. Melanie VanWicklin started on Monday. Thank you to Chris Prey for filling in until Melanie could begin. Chris did a great job.
3. 504 training yesterday.
4. Grants have all been completed.

**Robert Miller – MS/HS Principal**

1. VADIR & DASA due this week. We will have information in on time.
2. Open House – great success. Good numbers in MS and HS. 7<sup>th</sup> grade accelerated student meeting well attended. Letter will go home to 6<sup>th</sup> grade students informing them of their opportunity for acceleration next year (in 7<sup>th</sup> grade).
3. Busy with SLO's.
4. Fall sports seasons off to a good start.
5. Project Know starts next Wednesday night with Parent Orientation and on Friday during school hours for the students.
6. Opening Day Assembly went well. Held on Football Field. Hoping weather will be nice and Pep Assembly for Home Coming can be held outside as well.
7. "My Big Campus" up and running. The on-line learning platform is being used mostly by juniors and a few seniors.
8. Len Zlockie asked if the situation with the cheerleaders has been worked out??? Mr. Miller stated that he is still working with Franklinville. He stated that he received an email from the Franklinville Principal and they are working on logistics of Homecoming for both schools.

**Policies**

None

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
Page 5**

**Sht. No. 1795  
September 23, 2014**

**CSE/CPSE Recommendations:**

Moved by Klein, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following resolution: **BE IT RESOLVED** by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900500790, 900500298, 900500413, 900500062, 900299927) at its meeting on September 23, 2014 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (August 1-31, 2014).

**Yes - 7  
No - 0  
Carried**

**Adjournment of Meeting**

Moved by Klein, seconded by Spell, to adjourn the regular meeting of September 23, 2014 at 8:50 p.m.

**Yes - 7  
No - 0  
Carried**

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District Clerk

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Deputy District Clerk