

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1992  
August 29, 2023**

**OFFICIAL MINUTES**

**Members Present:** Debra Golley, Shana Chudy, William Murphy, Karl Northrup, Jenna O'Connell, Kristen Pearl, Robert Van Wicklin

**Members Absent:** None

**Staff Present:** Robert Miller, Melissa Sawicki, Aimee Kilby, Katie Mendell

**Staff Absent:** Erich Ploetz

**Others Present:** Schavon Byroads, Kathy Weller

**Call to order of meeting**

President Golley called the regular meeting of August 29, 2023, of the Ellicottville Central School Board of Education to order at 6:00 p.m. The Pledge to the Flag of the United States of America was recited.

**Roll Call**

**Changes, Additions and Deletions to the Agenda**

Deletions:

16. Personnel
- o. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval for Dana Story to mow school lawns from August 28 – September 30, 2023 at a rate of \$15.00 per hour.

Changes:

16. Personnel
- h. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, the Ellicottville Central School District Board of Education does hereby appoint Savannah Gonsiorek, who holds an Initial Certificate in Physical Education, to the position of an FTE Physical Education Teacher effective September 1, 2023. This position is in the tenure area of Physical Education and is for a four-year probationary period commencing on September 1, 2023 and ending on August 31, 2027. Ms. Gonsiorek will be placed on Step 4 2 of the ETA Salary schedule (25 step schedule), plus benefits outlined in the ETA contract. Eligibility for tenure at the end of the probationary period is dependent on Ms. Gonsiorek receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

Additions:

15. New Business
- j. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Dominic Argenio (Jaclyn James – Cooperating Teacher), Brian Gleason (Elizabeth Weber – Cooperating Teacher), and Adam O'Donoghue (Dave McCann – Cooperating Teacher) - St. Bonaventure University student interns for the Fall 2023 Semester under the supervision of Mr. Erich Ploetz.
16. Personnel
- c. 6-8 Musical •Asst. Director (Production) Shawne Hunt
  - 9-12 Musical (Drama Club) •Asst. Director (Production) Shawne Hunt
  - o. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of an MOA regarding Bus Drivers (extra runs).
  - p. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Barbara Hansen (LPN) effective at the end of the day on Friday, September 8, 2023.
  - q. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval to appoint Barbara Hansen to the substitute nurse list (LPN) effective September 11, 2023.
  - r. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval to appoint Ruthann Courtney to the substitute cafeteria worker list effective September 5, 2023.

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- s. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval to appoint Shayne Downey as a long-term substitute teacher effective tentatively September 5, 2023 thru tentatively November 21, 2023 at a rate of \$200 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Approve Agenda**

Moved by Chudy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the August 29, 2023, Board of Education Meeting with changes, deletions and additions.

**Yes – 7  
No – 0  
Carried**

**Public Comment**

None

**Presentations & Reports**

None

**Communications, Commendations**

None

**Informational Items**

None

**Superintendent’s Report – Robert Miller**

1. Crazy, busy time – getting things done for the opening of the school year.
2. Sports – we will be replacing the numbers on the scoreboard. Some are here already, the rest should be here in a few days. Have a few guys lined up to install them.
3. Playground and statues in front of school – Rick Howard is going to fix the playground (climbing rocks) and will repair the brick around the statues out front.
4. Shoutout to the cleaning department on getting everything done this summer. Things are looking good.
5. Building Condition Survey – being completed. This will guide future planning.
6. Busy. We’ll be ready for the opening of another school year: Staff on Tuesday, September 5<sup>th</sup> and Students on Wednesday, September 6<sup>th</sup>.

**Principals Reports:**

**Katie Mendell – Elementary Principal/Director of Curriculum**

1. Tonight is “Meet the Teacher” for kindergarten students.
2. Wrapping up and getting ready for the new school year.
3. Wrapping up Title I.
4. Opened up WozEd kits and had training. 3 new 3D printers in the elementary.

**Erich Ploetz - MS/HS Principal - Absent**

Erich is at 6<sup>th</sup> & 7<sup>th</sup> grade orientation night in The Ward.

**Consent Items:**

Moved by O’Connell, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meetings of July 25, 2023 and August 8, 2023
- b. Acknowledgement of the August 1, 2023 & August 15, 2023 Claims Auditor Reports
- c. Approval of the June 2023 and July 2023 Treasurer’s Reports

**Yes – 7  
No – 0  
Carried**

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**Committee Reports:**  
None

**Discussion Items:**  
None

**Old Business:**  
None

**New Business:**

Moved by Pearl, seconded by O'Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Building Level Emergency Response Plan (a public hearing was held on July 25, 2023, at 5:30 pm in the High School Library) and the 2023-2024 District Wide School Safety Plan.

**Yes – 7  
No – 0  
Carried**

Moved by Pearl, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following resolution: RESOLVED, by the Ellicottville Central School Board of Education that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein. FURTHER RESOLVED, that in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**Yes – 7  
No – 0  
Carried**

Moved by O'Connell, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Home School Students for the 2023-2024 school year: 9<sup>th</sup> grade – 2, 6<sup>th</sup> grade – 2, 5<sup>th</sup> grade – 1, 4<sup>th</sup> grade – 3, 2<sup>nd</sup> grade – 3.

**Yes – 7  
No – 0  
Carried**

Moved by Van Wicklin, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of changes to the District Code of Conduct. A public hearing was held on July 25, 2023, at 5:30 pm in the High School Library).

**Yes – 7  
No – 0  
Carried**

Moved by Northrup, seconded by O'Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the 2023-2024 Tax Warrant.

**Yes – 7  
No – 0  
Carried**

Moved by Pearl, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a change in the Working Conditions for Confidential Management & the School Business Executive regarding the Sick Bank.

**Yes – 7  
No – 0  
Carried**

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Moved by Pearl, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the combining of Ellicottville/Franklinville cheerleading for the Modified and Varsity levels, and permission to move from sideline cheer to competitive cheer.

**Yes – 7  
No – 0  
Carried**

Moved by Van Wicklin, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to abolish the position of Senior Maintenance Mechanic effective August 29, 2023.

**Yes – 7  
No – 0  
Carried**

Moved by Northrup, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval to create the position of Director of Facilities I effective August 29, 2023.

**Yes – 7  
No – 0  
Carried**

Moved by Chudy, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Dominic Argenio (Jaclyn James – Cooperating Teacher), Brian Gleason (Elizabeth Weber – Cooperating Teacher), and Adam O’Donoghue (Dave McCann – Cooperating Teacher) - St. Bonaventure University student interns for the Fall 2023 Semester under the supervision of Mr. Erich Ploetz.

**Yes – 7  
No – 0  
Carried**

**Personnel:**

Moved by Pearl, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of appointing Lori Antholzner to the permanent position of teacher aide after successfully completing one year of probation. This permanent appointment is effective September 12, 2023.

**Yes – 7  
No – 0  
Carried**

Moved by Northrup, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of appointing Barbara Hansen to the permanent position of nurse (LPN) after successfully completing one year of probation. This permanent appointment is effective September 1, 2023.

**Yes – 7  
No – 0  
Carried**

Moved by O’Connell, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval the following advisors for the 2023-2024 school year:

6-12 Student Council	Melissa Reedy, Cathie Nason
6-8 Musical	•Director (Stage) Crystal Wilder
	•Asst. Director (Production) Shawne Hunt
	•Asst. Director (Vocal) Wendy Burch
	•Asst. Director (Choreographer) Meghan Emborsky
6 <sup>th</sup> Grade	Sarah Peffer, Shannon Palmatier, Lynette Sexton
7 <sup>th</sup> Grade	Clara Kosinski, Sarah Peffer
8 <sup>th</sup> Grade	Jackie James, Lori Antholzner
9 <sup>th</sup> Grade	Jamie Edwards, Crystal Wilder
10 <sup>th</sup> Grade	Matt Finn, Jackie James
11 <sup>th</sup> Grade	Kristin Rocco, Randi Metzger
12 <sup>th</sup> Grade	Matt Finn, Chris Edwards
Art Club	Deb McGowan
Caring Closet	Gwen Bush
Afterschool Office Aide	Clara Kosinski ( <u>Substitutes</u> : Melissa Howard, Randi Metzger)

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<p>Audio-Visual Dir/ETV Computer Coordinator Detention Monitors</p> <p>9-12 Musical</p> <p>Ecology Club &amp; Envirothon ESPRA Fitness Room Supervisors Homework Club</p> <p>Jazz Chorus Director Jazz Band Music Association One Act Plays</p> <p>National Honor Society Peer Tutor Coordinator Quiz Bowl Scholastic Challenge Receiving Clerk Robotics Ski Club After School Student Mentoring Program Substitute Caller Trap Team Varsity Club Video Photographer Web Master World Language Club Yearbook</p>	<p>Chris Edwards Shawne Hunt June Chapman (<u>Substitutes</u>: Heather Reed, Randi Metzger, Melissa Howard, Cathie Nason, Marie Davis) •Director (Stage) - TBD •Asst. Director (Production) Shawne Hunt •Asst. Director (Vocal) - Wendy Burch •Asst. Director (Choreographer) - TBD •Asst. Director (Accompanist) - Jamie Edwards Kira Seaman Holly Richardson, Melissa Howard Randi Metzger, Joe Prior All ECS Teachers and Teaching Assistants (as per schedules determined by Administration) Wendy Burch Crystal Wilder Wendy Burch, Kathy Weller, Crystal Wilder • Director – Jon Wilder • Assistant Director – Wendy Burch Melissa Reedy Carrie Bauer Ann Chamberlain Ann Chamberlain Tammy Auge Chris Edwards Mindy Callaghan Joe Prior Melissa Howard TBD Matt Finn Chris Edwards Chris Edwards Jamie Edwards, Meghan Emborsky Carrie Bauer, Chris Edwards</p>
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**Yes – 7  
No – 0  
Carried**

Moved by Pearl, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following 2023-2024 Sports Clock, Scorekeepers & 30 Second Timer:

- Sandy Olson, Diana Olson, Jamie Edwards, Glenn Hall, Karl Schwartz,  
Tracy Rozler, Dave McCann, Kira Seaman, Andrew Kruszka, Tracy Myers,  
Brooke Eddy, Tammy Eddy, Danielle Norton, Chris Mendell, Jason Marsh, Dan LaCroix

**Yes – 7  
No – 0  
Carried**

Moved by O’Connell, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Angela Sherman to the position of Teacher Aide effective September 1, 2023 at a salary of \$15.00 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This position carries a one-year probationary period from September 1, 2023 – September 1, 2024.

**Yes – 7  
No – 0  
Carried**

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Moved by Chudy, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Colleen Crooks to the position of Teacher Aide effective September 1, 2023 at a salary of \$15.00 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This position carries a one-year probationary period from September 1, 2023 – September 1, 2024.

**Yes – 7  
No – 0  
Carried**

Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Michelle O'Donnell to the position of Part-Time Teacher Aide effective September 1, 2023 at a salary of \$15.00 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This position carries a one-year probationary period from September 1, 2023 – September 1, 2024.

**Yes – 7  
No – 0  
Carried**

Moved by Van Wicklin, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, the Ellicottville Central School District Board of Education does hereby appoint Savannah Gonsiorek, who holds an Initial Certificate in Physical Education, to the position of an FTE Physical Education Teacher effective September 1, 2023. This position is in the tenure area of Physical Education and is for a four-year probationary period commencing on September 1, 2023 and ending on August 31, 2027. Ms. Gonsiorek will be placed on Step 2 of the ETA Salary schedule (25 step schedule), plus benefits outlined in the ETA contract. Eligibility for tenure at the end of the probationary period is dependent on Ms. Gonsiorek receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

**Yes – 7  
No – 0  
Carried**

Moved by Pearl, seconded by O'Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Lewis Snyder to the position of Director of Facilities I effective September 5, 2023. This position carries a one-year probationary period which will begin on September 5, 2023 and end on September 5, 2024. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7  
No – 0  
Carried**

Moved by Pearl, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools and the Board Negotiations Committee, approval of the Working Conditions for the following Confidential Management Staff: Cafeteria Manager, Transportation Supervisor, Director of Facilities I and Account Clerk Typist in the Business Office and the Terms and Conditions for the MS/HS Principal and the Elementary Principal/Director of Curriculum effective retroactive to July 1, 2022 – June 30, 2027.

**Yes – 7  
No – 0  
Carried**

Moved by Murphy, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Joyce Wilcox-Wilson to the position of Bus Driver effective September 1, 2023 at a salary of \$18.00 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This position carries a one-year probationary period from September 1, 2023 – September 1, 2024.

**Yes – 7  
No – 0  
Carried**

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Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to assign the following M&T Bank credit card debt limit during the 2023-2024 school year:

<u>NAME</u>	<u>INDIVIDUAL CREDIT LIMIT</u>
Lewis Snyder (Director of Facilities I)	\$3,000

**Yes – 7  
No – 0  
Carried**

Moved by Murphy, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Lewis Snyder as a member of the School Safety Team.

**Yes – 7  
No – 0  
Carried**

Moved by Chudy, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Lewis Snyder as the Chemical Hygiene Officer, School Pesticide Representative, District Energy Manager, Asbestos LEA Designee, and Integrated Pest Management Coordinator (IPM) for the Ellicottville Central School District for the 2023-2024 school year.

**Yes – 7  
No – 0  
Carried**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval for Dana Story to mow school lawns from August 28—September 30, 2023 at a rate of \$15.00 per hour.

Moved by Pearl, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of an MOA regarding Bus Drivers (extra runs).

**Yes – 7  
No – 0  
Carried**

Moved by O’Connell, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Barbara Hansen (LPN) effective at the end of the day on Friday, September 8, 2023.

**Yes – 7  
No – 0  
Carried**

Moved by Chudy, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval to appoint Barbara Hansen to the substitute nurse list (LPN) effective September 11, 2023.

**Yes – 7  
No – 0  
Carried**

Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to appoint Ruthann Courtney to the substitute cafeteria worker list effective September 5, 2023.

**Yes – 7  
No – 0  
Carried**

Moved by Pearl, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval to appoint Shayne Downey as a long-term substitute teacher effective tentatively September 5, 2023 thru tentatively November 21, 2023 at a rate of \$200 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7  
No – 0  
Carried**

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**Policy**

None

**CSE/CPSE Recommendations**

Moved by Murphy, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900501576, 900501407, 900500758, 900501386) at its meeting on August 29, 2023, and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations July 22 - August 22, 2023.

**Yes – 7  
No – 0  
Carried**

**Executive Session**

~~Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to move into Executive Session at \_\_\_\_\_ p.m. to discuss:~~

- ~~•The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.~~
- ~~• collective bargaining pursuant to Article 14 of the Civil Service Law.~~

~~Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to come out of Executive Session at \_\_\_\_\_ p.m. and return to the regular meeting.~~

**Adjournment of Meeting**

Moved by Van Wicklin, seconded by Chudy, to adjourn the regular meeting of August 29, 2023, at 6:24 p.m.

**Yes – 7  
No – 0  
Carried**

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District Clerk

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Deputy District Clerk