

**BOARD OF EDUCATION
Ellicottville Central School**

Regular Meeting
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Sht. No. 1959
August 25, 2021

OFFICIAL MINUTES

Members Present: Robert Van Wicklin, Leonard Zlockie, Shana Chudy, Erin Cornelius, Debra Golley, William Murphy, Karl Northup

Members Absent: None

Staff Present: Robert Miller, Melissa Sawicki, Aimee Kilby, Maren Bush, Erich Ploetz

Staff Absent: All Present

Others Present: Schavon Byroads

Call to order of meeting

President Van Wicklin called the regular meeting of August 25, 2021, of the Ellicottville Central School Board of Education to order at 6:00 p.m. The Pledge of Allegiance was recited.

Roll Call

All Present

Changes, Additions and Deletions to the Agenda

Additions:

6. Presentations
 - a. Tammy Eddy (Hall of Fame Soccer Tournament)
17. Personnel
 - k. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Linda Holdcroft to the position of part-time bus aide effective September 1, 2021 at a salary of \$12.50 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This position carries a one-year probationary period from September 1, 2021 – September 1, 2022.
 - l. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Tabitha Fisher to the position of part-time LPN effective September 1, 2021. Mrs. Fisher will be paid \$30.00 an hour for this position for the 2021-2022 school year. This position carries a 12-month probationary period beginning on September 1, 2021 and ends on September 1, 2022. This position is contingent upon a successful fingerprint clearance from New York State.
 - m. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Tabitha Fisher to the substitute school nurse (RN) list at a rate of \$25.00 per hour. This position is contingent upon a successful fingerprint clearance from New York State.
 - n. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Robert Adams (Maintenance Worker), effective August 25, 2021.
 - o. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Anna Fortais (Music Teacher), effective tentatively September 24, 2021.

Approve Agenda

Moved by Zlockie, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the August 25, 2021, Board of Education Meeting with additions.

**Yes – 7
No – 0
Carried**

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Public Comment

Mrs. Schavon Byroads thanked the Board for approving the S.M.O.R.E.S. Camp at Allegany State Park. She stated that her son was invited and was nervous about going. She stated that he had a great experience. Mrs. Byroads stated that she knows that money is tight, and she appreciates the children having the opportunity to attend. She also thanked Mr. Ploetz for taking the students to the S.M.O.R.E.S. Camp.

Mrs. Byroads commented on school starting for students prior to Labor Day. She stated that she did not realize it and her family had to cancel plans that they had made. She stated that she would like to see school begin after Labor Day in the future. The last item Mrs. Byroads addressed was that most of her questions would probably be addressed during the meeting, but she would encourage the students to be in school as much as possible and that she supports in school learning, and she hopes the Board does too.

Presentations & Reports

Tammy Eddy (Hall of Fame Soccer Tournament) – Tammy Eddy (Girls Varsity Soccer Coach) stated that Mary Neilon is going to be inducted into the Soccer Hall of Fame the weekend of September 10 - 12, 2021. Mrs. Eddy stated that the ECS Girls soccer team has been invited to participate in a 30-team tournament that weekend. She stated that it is a great honor for both Ms. Neilon to be inducted into the Hall of Fame and the team to be invited to play in the tournament. She stated that if nothing crazy happens (related to COVID) the team will go and participate in the tournament. She stated that transportation was a big concern, with a private charter bus costing around \$5,000. She stated that she spoke with Todd Lovell and they will work it out using ECS transportation. The girls will be at the tournament and be able to be present when Ms. Neilon is inducted. Mrs. Eddy stated that Sports Boosters is holding a T-Shirt sale to help defray part of the cost of hotels and food for the team, adding that they may be receiving additional donations to help defray the cost of the trip. Mrs. Eddy stated that she has a great group of girls on the team, and it will also be a great bonding experience for them as well as a once in a lifetime opportunity.

Carl Calarco (Campus Construction) – Mr. Calarco stated that the district will be looking at the budget for the capital improvement project in October to see where numbers stand. He stated that once the budget is looked at other items can be looked at like elementary flooring, bedding for the playground (whether it be mulch, rubber mulch or rubber surface). The parking lot by baseball field, stone by the light pole (by football field). Mr. Calarco stated to answer the biggest question – “Will the District be able to open on September 1st?” he stated that answer is yes. Striping will be done in on the parking lots on Saturday as well as scraping and paving on the Elementary lot. The landscaping will be done once school opens. The kitchen is delayed because the coolers and freezers have not arrived because of a nation foam shortage. The hope is to have the kitchen ready around September 17th. The Bus garage break room is almost complete. Mr. Calarco stated that the district will most likely go to state bid in January and go to work in the spring on some of the other projects. There will be ongoing work with the security system enhancements during the school year and over breaks. He added that the hope is that most of the work will be completed by Christmas. The light poles out front will be another 3-4 weeks before installation.

Executive Session

Moved by Zlockie, seconded by Cornelius to enter into executive session at 6:37 pm to discuss a specific personnel matter.

**Yes – 7
No – 0
Carried**

Moved by Murphy, seconded by Zlockie to come out of executive session and return to the regular meeting at 6:53 pm.

**Yes – 7
No – 0
Carried**

Communications, Commendations

None

Informational Items

None

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Superintendent's Report – Robert Miller

1. Re-Opening: it has been a whirlwind. Waiting for final guidance. Superintendent Miller stated that superintendents have received a 2-page guidance from Dr. Watkins (Cattaraugus County) regarding re-opening. Superintendent Miller stated that a 2-page letter was mailed to all students regarding opening week, transportation and meals. He stated that all students will be in school 5 days a week with masks on. He added that there will be one bus run in the am and one in the pm with afterschool runs starting tentatively at the beginning of October. Governor Hochul stated that all teachers, staff and students will be masked regardless of vaccination status. He stated that transmission rates will be tracked by county. Superintendent Miller stated that new hand washing, sneezing and coughing signs have been ordered. Temperature checks and daily screenings no longer have to take place. If a child or staff member is sick, they are asked to stay home. Students will only be allowed to have one location for pick-up in am and one in the pm. Meals will be back in the cafeteria and students will be spaced 6 ft apart. Lunches for the MS/HS will take place in the cafeteria, HS Stage and HS Library. Once the kitchen is back up and running, we will stop using so many disposables. Physical Education classes will go outside as much as possible. Still working on band and chorus, they must maintain 6 ft. Working on Social – Emotional piece, by having different programs for students. Remote instruction will be given through a third party. MS/HS might use Right Reason Technologies. The district does not have the manpower or the resources to provide remote instruction. Erin Cornelius asked why a 3-day emergency packet is being given as opposed to iPads being given to students? She stated that it seems like the 3-day packet is busy work and that the students get off their current curriculum plan. She stated that you can utilize an iPad without the internet. Superintendent Miller stated that the district would like the students to get used to the iPads and that when students take them home every day some do not bring them back, some bring them back broke, some loose the chargers. He added that if a classroom is on quarantine, the iPads will be distributed asap. Mrs. Cornelius stated that she disagrees with the exception listed in #1 in the reopening plan, regarding mask wearing for Board of Education members and adult attendees at meetings. President Van Wicklin stated that he agrees with 6 ft apart and no masks in meetings. Superintendent Miller stated that he can put in the reopening plan fully vaccinated staff can remove masks at 6 ft in meetings. Superintendent Miller stated that he needs guidance as he needs the Board to adopt the plan. He stated that the school physician, Dr. Watkins (Cattaraugus County) and the school attorney have all reviewed the plan and approved of it. On another note, Superintendent Miller stated that stimulus funds grants have been submitted. He stated that he has also asked for \$30,000 for laptops through the FCC Connectivity Fund Grant and is looking for funds for HEPA filters from Cattaraugus County.

Principals Reports:

Erich Ploetz: MS/HS Principal

1. Accelerated Math & Science program flow chart outlined for next Monday's (8/30/2021) accelerated parent night. He provided board members with a comparison of required core and math/science courses.
2. Reopening – MS/HS will be pretty much back to normal. Students will be back on campus 8 periods a day, 5 days a week. 3 ft spacing in classrooms and 6 ft in cafeteria. Students will need to get used to wearing masks again all day.
3. S.M.O.R.E.S. program was a sweeping success. We plan to make it an annual program. 60 students were invited and 26 attended. 4 main areas of discussion came out of the camp: Improving positive building culture, increasing opportunities in athletics and extracurriculars, addressing mental health/stress among students, and increasing student celebrations and fun on campus. Mr. Ploetz stated that the camp generated a student leadership group and ordered 11 banners for the school.

Maren Bush: Elementary Principal/Director of Curriculum

1. Reopening preparations
2. Kindergarten meet & greet was today. August 31st 8 am – 4 pm prek visits.
3. Social Emotional Awareness training today for teachers.
4. See Saw training
5. Staffing

School Business Executive Report: Aimee Kilby

1. Taxes will be mailed out next week.
2. Working on federal and state reports
3. Salary notices will be out at the beginning of the school year.

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Consent Items:

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of July 27, 2021
- b. Acknowledgement of the August 3, 2021 and August 17, 2021 Claims Auditor Reports

**Yes – 7
No – 0
Carried**

Committee Reports:

Buildings, Grounds & Transportation – Capital Project: This item was discussed under the Superintendent’s report.

Discussion Items:

None

Old Business:

Moved by Zlockie, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, adoption of the 2021-2022 school year “Summary of Reopening Plans”.

**Yes – 6
No – 1
Carried**

New Business:

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the 2021-2022 Tax Warrant.

**Yes – 7
No – 0
Carried**

Moved by Chudy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following resolution: RESOLVED, by the Ellicottville Central School Board of Education that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein. FURTHER RESOLVED, that in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval of 3 MOA’s changing the terms and conditions of contracts and agreements with ECS employees regarding the donation of sick days to a school employee.

**Yes – 7
No – 0
Carried**

Moved by Cornelius, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the girls’ varsity soccer team to travel and participate in the hall of Fame Tournament in Niskayuna, New York, September 10-12, 2021.

**Yes – 7
No – 0
Carried**

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Personnel:

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, it is hereby recommended to recall from the PEL (Preferred Eligibility List) Rebecca Ortiz, who is a probationary teacher assistant and place in a part-time teacher assistant position effective September 1, 2021.

**Yes – 7
No – 0
Carried**

Moved by Murphy, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jeff Dineen to the permanent position of Full-Time Cleaner effective September 1, 2021 upon successful completion of one year of probation (September 1, 2020 – September 1, 2021).

**Yes – 7
No – 0
Carried**

Moved by Northrup seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jody Maynard to the permanent position of Part-Time Food Service Helper effective September 9, 2021 upon successful completion of one year of probation (September 9, 2020 – September 9, 2021).

**Yes – 7
No – 0
Carried**

Moved by Chudy, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Marcie Rust to the permanent position of Part-Time Teacher Aide effective September 14, 2021 upon successful completion of one year of probation (September 14, 2020 – September 14, 2021).

**Yes – 7
No – 0
Carried**

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Kate Boutet (for Girls' Volleyball) and Zach Gelen (for Boys' Soccer) as volunteers for the 2021-2022 school year.

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Sabrina Gilman to the position of Teacher Aide effective September 1, 2021 at a salary of \$12.50 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This position carries a one-year probationary period from September 1, 2021 – September 1, 2022.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Family Medical Leave (FMLA) request from Elizabeth Weber from tentatively September 1, 2021 for 12-weeks; including paid sick leave as per ETA CBA.

**Yes – 7
No – 0
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Donna Yox to the position of Full-Time Teacher Aide effective September 1, 2021 at a salary of \$12.50 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This position carries a one-year probationary period from September 1, 2021 – September 1, 2022.

**Yes – 7
No – 0
Carried**

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Moved by Northrup, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Rebecca Kruszynski to the substitute Teacher Aide list at a rate of \$12.50 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Mindy Callaghan as the ski club advisor for the 2021-2022 school year.

**Yes – 7
No – 0
Carried**

Moved by Chudy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Linda Holdcroft to the position of part-time bus aide effective September 1, 2021 at a salary of \$12.50 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This position carries a one-year probationary period from September 1, 2021 – September 1, 2022.

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Tabitha Fisher to the position of part-time LPN effective September 1, 2021. Mrs. Fisher will be paid \$30.00 an hour for this position for the 2021-2022 school year. This position carries a 12-month probationary period beginning on September 1, 2021 and ends on September 1, 2022. This position is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Tabitha Fisher to the substitute school nurse (RN) list at a rate of \$25.00 per hour. This position is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Cornelius, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Robert Adams (Maintenance Worker), effective August 25, 2021.

**Yes – 0
No – 7
Motion FAILED**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to terminate the employment of Robert Adams (Maintenance Worker) effective August 25, 2021.

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Anna Fortais (Music Teacher), effective tentatively September 24, 2021.

**Yes – 7
No – 0
Carried**

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Policy

None

CSE/CPSE Recommendations

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: **BE IT RESOLVED** by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900501455, 900501395) at its meeting on August 24, 2021 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations July 1 - August 16, 2021.

**Yes – 7
No – 0
Carried**

Executive Session

Moved by Golley, seconded by Zlockie, to move into Executive Session at 8:05 pm to discuss the 1 contractual item (ETA) and 2 contractual items (ECSRPA).

**Yes – 7
No – 0
Carried**

Moved by Cornelius, seconded by Northrup, to come out of Executive Session and return to the regular meeting at 8:24 pm.

**Yes – 7
No – 0
Carried**

Adjournment of Meeting

Moved by Golley, seconded by Chudy, to adjourn the regular meeting of August 25, 2021, at 8:24 p.m.

**Yes – 7
No – 0
Carried**

District Clerk

Deputy District Clerk