

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1647
October 21, 2008**

OFFICIAL MINUTES

Members Present: Linda McAndrew, Mary Ellen Campbell, Steve Crowley, Stephen Ward,
James Wiley, Lynn Eddy, Roger Spell

Members Absent: None

Staff Present: Mark Ward, Connie Pound, Robert Miller, Melissa Sawicki

Staff Absent: Sharon Morton

Others Present: Tammy Eddy, Carrie Hellwig, Emily Foster, Pamela Kirkwood,
and Ken Neward

Call to order of meeting

President McAndrew called the regular meeting of October 21, 2008 of the Ellicottville Central School Board of Education to order at 7:38 p.m. The pledge to the flag of the United States was recited.

Roll Call

Steve Ward arrived at 8:35 pm

Changes, Additions and Deletions to the Agenda

- 5. becomes 6
- 6a. becomes 5a, then executive session
- 6b. becomes 5b
- 6b. P&A Presentation: Ken Neward
- 10c. Approval of Senior Class trip as presented
- 10d. Approval to extend a contract with Simplex to cover the fire alarm system
- 12m. Approval of Odyssey of the Mind Coaches for the 2008/2009 school year
- 12n. Approval of volunteer helpers/coaches for the Odyssey of the Mind Teams for the 2008/2009 school year.

Statements and questions from the audience

None

Discussion Items

Senior Class Trip - Emily Foster and Carrie Hellwig gave a presentation on the proposed Class of 2009 trip. The trip includes white water rafting, Cedar Point, The Rock and Roll Hall of Fame and a Cleveland Indians baseball game. The trip is May 29-31, 2009. The students stated that the approximate cost of the trip was around \$499.00. The students stated that 35 out of 50 students have signed up for the trip. Mrs. Tammy Eddy (senior class advisor) stated that Panama and Avon Schools have done the white water rafting before and said that everything went fine. Mrs. Eddy stated that if parents do not feel comfortable having their children white water raft, there are alternate activities that will be available. Superintendent Ward asked the students how much money they had in their treasury. The students responded around \$6,000. Mary Ellen Campbell asked if the class was going to supplement the trip. The students responded that it will, but an exact dollar amount has yet to be determined. Superintendent Ward stated that the board will vote on the trip later in the meeting.

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Executive Session

Moved by Crowley , second by Eddy to enter into executive session at 7:52 pm to discuss a contractual issue. Ms. Pam Kirkwood (Labor Relations Specialist BOCES) was asked to join the executive session.

**Yes - 6
No - 0
Carried**

Moved by Campbell, second by Spell to come out of executive session and return to the regular meeting at 8:27 pm.

**Yes - 6
No - 0
Carried**

Steve Ward arrived at 8:35 pm

P&A presentation: 3rd party administration of 403b plans (Ken Neward): Mr. Neward reviewed the difference between 403b plans and 401k plans. He stated the role of a 3rd party administrator and answered questions that the board had in regards to having a 3rd party administrator. Mr. Neward stated that it was a lot of information for the board to digest. Superintendent Ward stated that board members were given outlines at the last board meeting of the duties and obligations of the school district. Superintendent Ward stated that the board will have to make a decision regarding 403b plans at the November 18, 2008 board meeting.

Approve Agenda

Moved by S. Ward, second by Campbell to approve the board meeting agenda for the October 21, 2008 meeting with changes.

**Yes - 6
No - 0
Carried**

Communications, Commendations

- a. Policies on pink paper for maroon policy book: Determination of Employment Status: Employee or Independent Contractor, Records Management, Home Instruction (Home Schooling), Sports and the Athletic Program.

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Superintendent's Report

Superintendent Ward stated that he was going to contact Mrs. Heather Snider tomorrow and discuss her concerns regarding the u-drive and the dropping off at school of elementary students. Mr. Ward asked the board members for direction as to whether or not the district should pay for a student to attend the New England Young Writers Conference. The board agreed that the student should pay their tuition to the conference. The board stated that they felt it fell under the same category as when students attend the Jr. NYLC or other conferences. They advised Mr. Ward that the district will not pick up the expense. Mr. Ward stated that Mrs. Shirley Morton has contacted him regarding Project Christmas and the district will once again participate. Mr. Ward stated that he received a letter from the NYS DOT regarding the Route 219 project. He stated that they will be surveying property from Springville to Salamanca. Steve Ward stated that he he received a letter as well and he called and found out that they are re-doing the survey. Mr. Ward stated that board members were provided with a copy of the report from NYS in regards to the Employee Benefit Accrued Liability Reserve Funds. Mr. Ward stated that he and Tpr. Ciesla are going to the Salamanca City School District tomorrow for an Internet Safety Seminar. Mr. Ward asked if ECS has ever had something like this for the parents. He stated that he would like to see this offered to parents in the future. Mr. Ward discussed the Teacher/Staff Recognition Breakfast that is traditionally held on the Friday before Thanksgiving with school starting one hour late for students. He asked board members if they would like to continue this tradition or start a new one. The board members decided to do something at lunch time on Monday, November 24th for teachers and staff.

Consent Items:

Moved by Campbell, second by Spell, upon the recommendation of Mark J. Ward , Superintendent of Schools, to adopt the following Consent Agenda items:

- That the board approve the minutes of the regular meeting of October 7, 2008
- Acknowledge the Claims Auditor Reports dated September 25, 2008 and October 16, 2008

**Yes - 7
No - 0
Carried**

New Business

Moved by Wiley, second by Eddy, upon the recommendation of Mark J. Ward , Superintendent of Schools, to approve the closing of the following inactive student activity accounts. Monies from these two inactive accounts will be transferred to the Student Council account:

- Class of 2007 \$586.48
- Middle School Student Council \$43.85

**Yes - 7
No - 0
Carried**

Moved by Campbell, second by S. Ward, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following Home School requests for the 2008/2009 school year:

- Jacquelyn Halladay 9th grade
- Timothy Potter 7th grade
- Matthew Potter 11th grade

**Yes - 7
No - 0
Carried**

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Moved by Spell, second by Campbell, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the Class of 2009 trip (May 29-31, 2009) to Ohio as presented. The trip will include white water rafting, Cedar Point, The Rock and Roll Hall of Fame and a Cleveland Indians baseball game.

**Yes - 7
No - 0
Carried**

Moved by S. Ward, second by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve an extended service contract with Simplex for the fire alarm system. The contract will go from \$3,392 to \$5,913.

Discussion: Mr. Ward stated that on a separate note, four new speakers will be installed in the high school gym. He stated that they were purchased through the capital project, but never installed. The speakers will aid hearing impaired individuals who attend events in the gym.

**Yes - 7
No - 0
Carried**

Old Business

Athletic Fields - no update

Personnel:

Appointments:

Moved by Crowley, second by Campbell, upon the recommendation of Mark J. Ward, Superintendent of Schools, to rescind the appointment of Christine Murphy as a part-time cafeteria worker effective October 8, 2008.

**Yes - 7
No - 0
Carried**

Moved by Wiley, second by S. Ward, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve (on an emergency conditional basis) Sandra Byroads to the position of part-time (4.5 hours per day) cafeteria worker effective October 20, 2008. This position is contingent upon a successful fingerprint clearance from New York State and carries a one year probationary period. Salary shall be \$7.50 per hour.

**Yes - 7
No - 0
Carried**

Moved by Spell, second by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve Chris Keenan to the position of Girl's Junior Varsity Basketball Coach for the 2008/2009 school year.

**Yes - 7
No - 0
Carried**

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Moved by Campbell, second by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, to rescind the appointment of Jamie Baldwin as co-bowling coach for the 2008/2009 season.

**Yes - 7
No - 0
Carried**

Moved by Crowley second by S. Ward, upon the recommendation of Mark J. Ward, Superintendent of Schools, to rescind the appointment of Sandy Olson as co-bowling coach for the 2008/2009 season.

**Yes - 7
No - 0
Carried**

Moved by Crowley, second by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Sandy Olson as the bowling coach for the 2008/2009 season.

**Yes - 7
No - 0
Carried**

Moved by Spell, second by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Jamie Baldwin as a volunteer for the 2008/2009 school year.

**Yes - 7
No - 0
Carried**

Moved by S. Ward second by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve Deb McGowan to the position of drama club advisor for the 2008/2009 school year.

**Yes - 7
No - 0
Carried**

Moved by Crowley, second by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve Laura Caldwell (on an emergency conditional basis) to the substitute teacher list (non-certified). This position is contingent upon a successful fingerprint clearance from New York State.

**Yes - 7
No - 0
Carried**

Moved by Wiley, second by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve Sheldon Kenyon (on an emergency conditional basis) to the substitute teacher list (certified). This position is contingent upon a successful fingerprint clearance from New York State.

**Yes - 7
No - 0
Carried**

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Moved by Campbell, second by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve Tricia Adams (on an emergency conditional basis) to the substitute teacher list (non-certified). This position is contingent upon a successful fingerprint clearance from New York State.

**Yes - 7
No - 0
Carried**

Moved by Spell, second by S. Ward, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve Clara Harris (on an emergency conditional basis) to the substitute teacher aide and substitute cafeteria worker list. These appointments are contingent upon a successful fingerprint clearance from New York State.

**Yes - 7
No - 0
Carried**

Moved by Campbell, second by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the following paid Odyssey of the Mind Coaches for the 2008/2009 school year:

Elementary Team - Division I	Jane Chew
Middle School Teams - Division II	Lori Antholzner
	JoAnn Kurtis
High School Team - Division III	Lisa Pawlowski

**Yes - 7
No - 0
Carried**

Moved by Crowley, second by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the following volunteer (unpaid) Odyssey of the Mind Coaches for the 2008/2009 school year:

Elementary Team - Division I - Paul & Joann Timkey
Middle School Team - Division II - Joann Timkey

**Yes - 7
No - 0
Carried**

Principal's Reports

Connie Pound (Elementary Principal/Director of Curriculum):

- Staff Development Day (October 14, 2008)
- Fire Prevention Activities
- Elementary Pictures
- Digital Fingerprinting Cards
- Elementary Faculty Meeting agenda and minutes

Robert Miller (MS/HS Principal):

- Red Ribbon Week Activities and give-aways
- Academic Eligibility
- Motivational Speaker (Jillian Vogtli spoke with Middle School Students)
- VADIR report complete and sent to State Education Department

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Committee Reports:

Superintendent Ward stated that the Audit and Buildings, Grounds & Transportation Committees met before the board meeting and they will have reports for the November 18th board meeting.

Policies:

None

Executive Session:

Moved by Wiley, second by Eddy, upon the recommendation of Mark J. Ward, Superintendent, approval of the following CSE/CPSE recommendations dated September 1-30, 2008: 900342988, 900423395, 900384149, 900500129, 900303385, 900500134, 900500133.

Yes - 7

No - 0

Carried

Adjournment of Meeting:

Moved by Wiley, second by Eddy to adjourn the regular meeting of October 21, 2008 at 10:33 pm.

Yes - 7

No - 0

Carried

District Clerk