

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1640  
July 22, 2008**

**OFFICIAL MINUTES**

**Members Present:** Steve Crowley, Stephen Ward, Mary Ellen Campbell, Linda McAndrew, Lynn Eddy, Roger Spell, James Wiley

**Members Absent:** None

**Staff Present:** Mark Ward, Melissa Sawicki, Robert Miller

**Staff Absent:** Sharon Morton

**Others Present:** Chris Michel (Salamanca Press)

**Call to order of meeting**

President McAndrew called the regular meeting of July 22, 2008 of the Ellicottville Central School Board of Education to order at 7:35 p.m. The pledge to the flag of the United States was recited.

**Roll Call**

James Wiley arrived at 7:40 pm

**Changes, Additions and Deletions to the Agenda**

**Additions:**

- 10c. Changes to policy #7422 Student Athletic Policy
- 10d. Refuse bids for paving project
- 11c. Fiscal oversight training notes

**Statements and questions from the audience**

Chris Michel introduced himself. He stated he was a reporter from the Salamanca Press Newspaper.

**Approve Agenda**

Moved by Eddy, seconded by Spell to approve the board meeting agenda for the July 22, 2008 meeting.

**Yes - 7  
No - 0  
Carried**

**Communications, Commendations**

- a. BOCES Board member vacancy letter
- b. Thank you card from Pat Haynes

James Wiley arrived at 7:40 pm

**Reports:**

(a) Superintendent - Superintendent Ward stated that many of the items on his report would be addressed later in the meeting. He stated that the district's new CSE/CPSE person would be from BOCES. He stated that it would be Melanie Traina-Kerns. He stated that it will be a .5 FTE position with BOCES (a shared service). Superintendent Ward stated that Mrs. Kerns will work five days in the summer and will also do federal and state grants. Superintendent Ward stated that Mrs. Kerns is a behavioral specialist employed by BOCES and lives in the community. Superintendent Ward stated that several other positions are open and interviews will be conducted in the next few weeks. He stated that Steve Grabowski will be filling a month long maternity leave in September for a Social Studies Teacher. Superintendent Ward stated that he will be having an administrative intern this fall. He stated that Melissa Foster's internship is about 200 hours through Niagara University.

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Superintendent Ward stated that he has met with the internal auditor, external auditor, claims auditor as well as a representative from M&T Bank. He said, in the future, the Bank will continue to expand electronic banking functions with the District. He added that one thing that will be changing is that in the future building principals will approve requisitions before a teacher can order something. Mary Ellen Campbell stated that cash flow is very important. She stated that the board should be receiving monthly cash flow reports, if not a minimum of quarterly reports. Superintendent Ward stated that the district should be very proud of the letter he received from NYS DOT. He stated that 38 out of 38 buses passed the DOT standards. He stated that he tips his hat to Dave Pelton and Bob Rail in the bus garage. Jim Wiley stated that the public has supported the board as well, for replacing the buses on a regular basis and keeping up with the standards. Superintendent Ward stated that Dolores Whistler will be teaching a Niagara University French course to students this year. He stated that he gives Dolores a lot of credit for reaching out to Niagara University. He stated that the course will give the students six college credits. Superintendent Ward added that next year the school is looking at having the school open for the Alumni Weekend. He stated that they would like to have tours and also perhaps have the 1887 Building open for tours. Superintendent Ward finished by stating that the principals will have board reports in the future.

- (b) High School Principal - None
- (c) Elementary Principal - None
- (d) District Treasurer - None
- (e) Claims Auditor - None

**Discussion Items**

Superintendent Ward stated that he felt there were other ways of doing projects in other ways. He stated that the quotes on the school parking lots and driveway resurfacing project came in high. He stated that there was only a certain amount of money budgeted for the paving and the quotes came in higher. Superintendent Ward stated that he felt the project could be scaled back for now and just have some intermediate work done.

**Consent Items**

Moved by Ward, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt the following consent agenda items:

- a) approval of the minutes of the reorganizational and regular meeting of July 1, 2008.
- b) approval of the 2008/2009 Adult Education Sponsorship Agreement with Cattaraugus/Allegany BOCES.

**Yes - 7  
No - 0  
Carried**

**New Business**

a) Moved by, Spell, seconded by Wiley upon the recommendation of Mark J. Ward, Superintendent of Schools, to accept the low bid for the Ellicottville Central School Athletic Field project as per bid announcement from Lakeside Sod Supply Co., Inc. for \$21,000.00.

- 1. 100,000 sq. ft. Bluegrass Sod Delivered – Unloaded & Roll Out Service  
Roll out service – supplies one person, tool's & machine to unroll sod, and also technical support. School provides laborers to pull together, cutting & fitting sod when necessary.
- 2. Turf would be grown on mineral soil for approximately 18-24 months to ensure the turf's strength and health. Turf is to be 100% Kentucky bluegrass grown from Gold Tag Certified seed of known origin. The blend of cultivators that are involved in this field are:  
50% Midnight Star  
30% Bedazzled  
20% P105  
Sod delivery must be coordinated with project's site work timeline.

**Yes - 7  
No - 0  
Carried**



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**Personnel:**

Appointments:

a) Moved by Eddy, seconded by Ward, upon the recommendation of Mark J. Ward, Superintendent to approve Joshua Oakes as a volunteer assistant football coach for the 2008 season.

**Yes - 7  
No - 0  
Carried**

b) Moved by Wiley, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent to approve Amy Alexander as football cheerleading coach for the 2008 season.

**Yes - 7  
No - 0  
Carried**

**Committee Reports:**

Mary Ellen Campbell stated that she attended Fiscal Oversight Training on Friday, July 18th. She provided board members with an oversight of the training and some frequently asked questions and answers as well as other pertinent information from the meeting.

**Executive:**

Moved by Eddy, seconded by Ward, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following CSE/CPSE recommendations dated June 1-30, 2008: 900500024, 900451993, 900452484, 900440377, 900450785, 900439504, 900500071, 900500076, 900500078, 900199923, 900303511, 900303509, 900500074, 9003034000, 900342847, 900500081.

**Yes - 7  
No - 0  
Carried**

**Executive Session**

Moved by Spell, seconded by Wiley to enter into executive session at 9:12 pm to discuss personnel matters related to future hirings.

**Yes - 7  
No - 0  
Carried**

Moved by Wiley, seconded by Ward to come out of executive session and return to the regular meeting at 10:00 pm.

**Yes - 7  
No - 0  
Carried**

**Adjournment of Meeting:**

Moved by Eddy, seconded by Campbell to adjourn the regular meeting of July 22, 2008 at 10:02 pm.

**Yes - 7  
No - 0  
Carried**

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District Clerk