

**BOARD OF EDUCATION  
Ellicottville Central School**

**Reorganizational & Regular Meeting  
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**Sht. No. 1764  
July 9, 2013**

**OFFICIAL MINUTES**

**Members Present:** Roger Spell, Connie Hellwig, Carl Calarco, Steve Crowley,  
Leonard Zlockie, William Murphy

**Members Absent:** James Wiley

**Staff Present:** Mark Ward, Melissa Sawicki, Robert Miller, Connie Poulin, Aimee Kilby

**Staff Absent:** None

**Others Present:** Jann Wiswall (EVL Times)

**Call to order of meeting**

President Spell called the reorganizational and regular meeting of July 9, 2013 of the Ellicottville Central School Board of Education to order at 7:37 p.m. The pledge to the flag of the United States was recited.

**Roll Call**

James Wiley - absent

**Changes, Additions and Deletions to the Agenda**

**Additions:**

- 37.** Committee on Special Education - #11. Surrogate Parent - Stephen Ward  
Sub-Committee on Special Education - #7. Surrogate Parent - Stephen Ward
- 70d.** Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the purchase of Bus #72 (2005 International Bus) from the Scio Central School District in the amount of \$8,500.
- 70e.** Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the Corrective Action Plan (CAP) for the 2013 Internal Audit performed by Management Advisory Group of New York Inc.

**Statements and questions from the audience**

None

**Approve Agenda**

Moved by Hellwig, seconded by Calarco, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the July 9, 2013 Board of Education meeting with additions as noted above.

**Yes - 6  
No - 0  
Carried**

**Oath of Office**

The Oath of Office was administered to newly elected Board Members Roger Spell & William Murphy (5 year terms July 1, 2013 - June 30, 2018) and Superintendent Mark J. Ward.

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**Selection of Meeting Chairman (temporary)**

Superintendent Ward opened the floor to nominations for President (Board of Education).

(a) President

Motion by Hellwig, seconded by Zlockie the following resolution was offered:

RESOLVED, that Roger Spell be elected President of the Board of Education of the Ellicottville Central School District for the 2013-2014 school year.

**Yes - 6  
No - 0  
Carried**

(b) Vice-President

Motion by Hellwig, seconded by Zlockie the following resolution was offered:

RESOLVED, that Carl Calarco be elected Vice-President of the Board of Education of the Ellicottville Central School District for the 2013-2014 school year.

**Yes - 6  
No - 0  
Carried**

The Oath Office was administered to Mr. Spell (Board President) and Mr. Calarco (Board Vice-President).

Motion by Crowley, second by Calarco to appoint the following board officers for the 2013/2014 school year:

Appointment of Board Officers:

District Clerk – Melissa Sawicki	\$4,000
Deputy District Clerk & Deputy District Treasurer – Mark Ward	no stipend
Treasurer – Aimee Kilby	\$59,740

**Yes - 6  
No - 0  
Carried**

Motion by Calarco, seconded by Crowley the following resolution was offered:

RESOLVED, that Aimee Kilby be and is hereby appointed Treasurer of this District to serve at the pleasure of the Board of Education during the 2013/2014 school year.

**Yes - 6  
No - 0  
Carried**

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year: Motion by Hellwig, seconded by Zlockie to approve the following appointments for the 2013-2014 school

Tax Collector - Marjorie Halloran	\$6,442
District Claims Auditor – Karen Fitzpatrick	@ \$25 per hour
Physicians - Dr. Arun Patel	annual salary \$12,500
Attorneys - Hodgson & Russ and Harris Beach Attorneys at Law	
MS/High School Classroom & Activity Funds Comptroller - Robert Miller	
MS/High School Classroom & Activity Funds Treasurer – Marjorie Halloran	
Attendance Officer- Kim Watt, School Nurse	
Consulting Dentist - Dr. Stephen Illig	
District Internal Auditor - Management Advisory Group	
District External Auditor - RA Mercer & Co. PC	
Records Access Officer – Melissa Sawicki	
Asbestos LEA Designee – Kevin Blendinger	
Purchasing Agent – Aimee Kilby	
Records Management Officer – Melissa Sawicki	
Depository of Funds & Investments (All Accounts) – Five Star Bank, M&T Bank, HSBC Bank, Chase Bank and CCB.	
Central Treasurer - Marjorie Halloran	
Athletic Director - Karl Schwartz	\$12,000

**Yes - 6  
No - 0  
Carried**

Motion by Zlockie, seconded by Hellwig to approve the following:  
Official Newspapers – Times Herald & Salamanca Press  
Title IX 504 ADA Compliance Officer – Connie Poulin  
Chief Information Officer – Mark Ward  
Sexual Harassment Officers – Robert Miller and Connie Poulin  
CSE/CPSE Chairperson - Connie Poulin

**Yes - 6  
No - 0  
Carried**

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Motion by Crowley, seconded by Calarco to approve the following motions:

RESOLVED, that the regular meetings of the Ellicottville Central School Board of Education shall be held on the following days at 7:30 p.m. in the Ellicottville Central High School Library. The 2013-2014 Board of Education Meeting Calendar is as follows:

1.	Tuesday July 9, 2013	7:30 pm	(Reorganizational Meeting)
2.	Tuesday July 23, 2013	7:30 pm	(Regular Meeting)
3.	Tuesday August 13, 2013	7:30 pm	(Regular Meeting)
4.	Tuesday August 27, 2013	7:30 pm	(Regular Meeting)
5.	Tuesday September 3, 2013	7:30 pm	(Regular Meeting)
6.	Tuesday September 17, 2013	7:30 pm	(Regular Meeting)
7.	Tuesday October 1, 2013	7:30 pm	(Regular Meeting)
8.	Tuesday October 22, 2013	7:30 pm	(Regular Meeting)
9.	Tuesday November 5, 2013	7:30 pm	(Regular Meeting)
10.	Tuesday November 19, 2013	7:30 pm	(Regular Meeting)
11.	Tuesday December 3, 2013	7:30 pm	(Regular Meeting)
12.	Tuesday December 17, 2013	7:30 pm	(Regular Meeting)
13.	Tuesday January 14, 2014	7:30 pm	(Regular Meeting)
14.	Tuesday January 28, 2014	7:30 pm	(Regular Meeting)
15.	Tuesday February 11, 2014	7:30 pm	(Regular Meeting)
16.	Tuesday February 25, 2014	7:30 pm	(Regular Meeting)
17.	Tuesday March 4, 2014	7:30 pm	(Budget Worksession)
18.	Tuesday March 11, 2014	7:30 pm	(Budget Worksession)
19.	Tuesday March 18, 2014	7:30 pm	(Regular Meeting)
20.	Tuesday April 1, 2014	7:30 pm	(Regular Meeting)**
21.	Tuesday April 22, 2014	7:30 pm	(BOCES BUDGET VOTE)
22.	Tuesday April 29, 2014	7:30 pm	(Regular Meeting)
23.	Tuesday May 13, 2014	7:30 pm	(Budget Hearing)
24.	Tuesday May 20, 2014	7:30 pm	(Regular Meeting - Budget Vote)
25.	Tuesday June 3, 2014	7:30 pm	(Regular Meeting)
26.	Tuesday June 24, 2014	7:30 pm	(Regular Meeting)
27.	Tuesday July 1, 2014	7:30 pm	(Reorganizational Meeting)

\*\*Last day to ok budget for 2014/2015 school year

RESOLVED, the Treasurer is authorized to make payments of wages of all personnel of the school district in accordance with the agreed and contracted amounts deducting there from any obligation required by law or agreement. The Superintendent of Schools is authorized and directed to certify payrolls for the Board of Education.

RESOLVED, the Superintendent of Schools is authorized to approve staff personal days, professional or visitation days and travel as indicated in contractual agreements and as provided for in the budget during the 2013-2014 school year.

RESOLVED, that the Superintendent of Schools, be authorized to approve the travel and other business expenses of teaching and non-teaching personnel under adopted Board policy including advanced payments and reimbursements.

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RESOLVED, that the authorization for Board members to attend a conference, convention and the like shall be by Board resolution adopted prior to such attendance. The Superintendent of Schools will then be authorized to approve the travel and other related expenses including advanced payments and reimbursements.

RESOLVED, a petty cash fund be established as outlined below:

- (1) \$100 (Melissa Sawicki - custodian)

RESOLVED, the Treasurer and Superintendent are authorized to sign all checks from all accounts including payroll checks.

RESOLVED, the Treasurer is authorized to use a facsimile signature, to wit, to use a check writer.

RESOLVED, the District Treasurer is authorized to make necessary budget transfers up to \$2,000 with the approval of the Superintendent of Schools as authorized by New York State Department of Audit and Control regulations and recommended by the New York State Commissioner of Education guidelines and brief explanation for any item over \$2,000.00.

RESOLVED, that the Superintendent is hereby authorized to make necessary budget transfers up to \$100,000 as authorized by New York State Department of Audit and Control regulations and recommended by the New York State Commissioner of Education guidelines and brief explanation for any item over \$100,000.

RESOLVED, that the Superintendent of Schools, or his designee, be authorized to apply for, accept and administer Federal Funds.

RESOLVED, that the Vice-President will have the authority to act on behalf of the President, including signatory powers in the absence of the President.

RESOLVED, the Business Administrator is authorized to purchase bonds required by law for the Treasure and Tax Collector (in the amount of \$1,000,000).

RESOLVED, the District Treasurer is authorized to invest such portion of district monies as she may determine in U.S. Treasury Securities to be held to maturity and maturing in one year, in special time deposit accounts, in certificates of deposits issued by a bank or trust company, or Repurchase Agreements, provided, however, that such investments shall be payable within such time as the proceeds shall be needed to meet expenditures for which such money was obtained and, further, that such transaction meets all the requirements outlined in Education Law 1723-A.

BE IT ALSO RESOLVED, that the District Treasurer must require any bank or trust company, which has district, deposits over \$100,000 to provide state approved securities as collateral on aggregate deposits in excess of \$100,000.

Such collateral must be held in a collateral account at an independent third party bank with the account registered in the name of the Ellicottville Central School Board of Education. All transactions from this account are to be controlled by the District Treasurer to insure continued adequate collateralization.

RESOLVED, that the automobile mileage reimbursement rate be set at the current Internal Revenue Service rate per mile, effective with the 2013-2014 school year.

RESOLVED, that all policies, rules, regulations standard practices and procedures heretofore existing in this district in 2012/2013 unless specifically amended or changed are continued in full effect for the 2013/2014 school year.

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RESOLVED, that the School Physician, or his designee, be authorized at their discretion to provide influenza inoculations for school district personnel choosing to receive same.

RESOLVED, that the Superintendent of Schools be authorized to require employees to submit to a medical examination to determine his/her fitness to continue employment, and to make such arrangements as are necessary to effectuate this resolution.

RESOLVED, that the Superintendent of Schools be authorized to act as the representative of the school district and to sign all applications in conjunction with any and all Federal and State aid projects, BOCES Contracts and Agreements as well as local agency contracts with Board approval.

RESOLVED, that the Treasurer be authorized to pay invoices or billings offering discounts and to pay billings for retirement, federal and state taxes, scholarships, liability and health insurance, employee voluntary deductions, and other invoice or billings the Business Administrator deems necessary to be in the best interest of the District.

Resolved that the current list of certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are identified as available to serve in this District, and the list as amended from time-to-time by the State Education Department and posted on the web-based IHO reporting System as the District's list of impartial hearing officers. BE IT ALSO RESOLVED that the District Clerk and Superintendent or Superintendent's designee shall select certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are available to serve in the District from the list of Impartial Hearing Officers who are certified by the Commissioner of Education of New York State; and document the rotational selection process and engage in the ministerial acts necessary to determine the first available impartial hearing officer for selection in each particular case. The State Education Department's then-current published list on the web-based Impartial Hearing Officer Reporting System will constitute the District's list of the names and statement of the qualifications of each Hearing Officer.

BE IT ALSO RESOLVED that when an Impartial Hearing Officer must be appointed at a time when the Board of Education is not in session or between board meetings, the Board President or Vice-President are authorized to appoint the first available hearing officer to serve in a particular case. In the event that neither the Board President nor Vice President is available to make such an appointment, any member of the Board may appoint the first available hearing officer to serve on a particular case. Board member appointment of an Impartial Hearing Officer to conduct a hearing shall be promptly reported to the Board.

Resolution authorizing BOCES Education Advisory Committee to act on behalf of local Boards for Vocational Grants.

BE IT RESOLVED, that the Superintendent of Schools, or his designee, be authorized to apply for, accept, administer and participate in the Free and/or Reduced School Lunch and School Breakfast Programs.

RESOLVED, that the Ellicottville Central School District amends its Free and Reduced Price Breakfast and Lunch Policy effective 9/1/13 to meet the family income standards for determining the eligibility of students to receive free and reduced price meals under the National School Lunch Program as established by the United States Secretary of Agriculture. Further, RESOLVED: the Ellicottville Central School District adopts the maximum scale for free and reduced price lunches as established by the New York State Education Department.

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RESOLVED, that the School Lunch Prices for the 2013-2014 school year be set as follows: Grades K-4 at \$1.60 for a complete lunch and Grades 5-12 at \$1.85 for a complete lunch. 2nd lunch prices will be as follows: PreK-4th: 2.35 and 5th - 12th grade: \$2.60.

Reduced Lunch Price for all levels will be \$.25 per mandate.

Adult lunch price \$4.75 (+tax) (for a complete lunch).

RESOLVED, that the School Breakfast Prices for the 2013-2014 school year be set as follows: Grades K-4 \$1.00 for a complete breakfast and Grades 5-12 at \$1.00 for a complete breakfast. Reduced Breakfast Price for all levels will now be \$.25 per mandate.

Adult breakfast price \$2.50 (+tax) (for a complete breakfast).

RESOLVED that the price of half-pints of milk for the 2013-2014 school year be \$.60 per carton.

Adult milk price for a half-pint \$.75.

RESOLVED to renew the following M&T Bank credit card debt limit during the 2013-2014 school year:

<u>NAME</u>	<u>INDIVIDUAL CREDIT LIMIT</u>
(1) Mark J. Ward	\$25,000
(2) Aimee Kilby	\$5,000
(3) Kevin Blendinger	\$3,000

Moved by Murphy, seconded by Zlockie, upon the recommendation of Mark Ward, Superintendent of Schools, to approve the following appointments of Committees on Special Education and Pre-School Education

**Committee on Special Education**

Part 200 Regulations

Section 200.3

1. CSE Chair - Connie Poulin
2. Parent of Student
3. Student if appropriate
4. School Nurse – Kim Watt
5. Psychologist – Dr. Kevin Eagan
6. Recorder - Tina Barrett
7. Parent Representative
8. Special Education Teacher
9. Regular Education Teacher
10. All Providers of Services
11. Surrogate Parent - Stephen Ward

**Sub-Committee on Special Education**

Part 200 Regulations

Section 200.3

1. CSE Chair - Connie Poulin
2. Parent of Student
3. Recorder - Tina Barrett
4. Special Education Teacher
5. Regular Education Teacher
6. All Providers of Services
7. Surrogate Parent - Stephen Ward

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**Committee on Preschool Special Education**

Part 200 Regulations

Section 200.3

1. CSE Chair - Connie Poulin
2. Parent of Student
3. School Nurse – Kim Watt
4. Psychologist – Dr. Kevin Eagan
5. Recorder - Tina Barrett
6. Cattaraugus County CPSE Representative
7. Parent Representative
8. Special Education Teacher
9. Regular Education Teacher
10. All Providers of Services

**Yes - 6  
No - 0  
Carried**

Moved by Crowley, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following appointments of the School Safety/Health Team.

Appointment of School Safety/Health Team Members:

Mark Ward	Superintendent
Robert Miller	MS/HS Principal
Connie Poulin	Elementary Principal/CSE-CPSE Chairperson
Kim Watt	School Nurse
David Pelton	Transportation Supervisor
Kevin Blendinger	Maintenance Supervisor
Mary Neilon	Physical Education & Health Teacher
Vicky Williams	Cafeteria Manager
Connie Hellwig	Board Member
William Murphy	Board Member
Tammy Eddy	Guidance Counselor
Melissa Sawicki	Superintendent's Secretary

**Yes - 6  
No - 0  
Carried**

Moved by Calarco, seconded by Hellwig, the following resolutions were offered:

Business Office authorized to pay claims RESOLVED: that according to Education Law 1724, paragraph 3, the Business Office is authorized to make payment in advance of audit of claims for utilities, postage, freight, and express charges.

District Treasurer authorized to invest RESOLVED: that the School District Treasurer is hereby authorized to invest portions of district monies she may determine, in special time deposit accounts, or in certificates of deposit issued by a bond or trust company provided however, that such investments shall be payable within such time as the proceeds shall be needed to meet expenditures for which such money was obtained and further that such transaction meet all the requirements outlined in Education Law 1723-A.



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District Treasurer authorized to pay substitutes RESOLVED: that the District Treasurer is hereby authorized, on the approval of the Superintendent, to pay substitute employees during the 2013/2014 school year the following rates:

<u>Teacher</u>	\$65.00 (Non-Certified w/2 years of college)
	\$75.00 (Non-Certified w/4 year degree other than in Education)
	\$85.00 (Certified with 4 year degree in Education)
	*Long Term Subs \$125.00 per day *More than 10 Consecutive Days
Teacher Aides	\$8.00 per hour
Secretaries	\$8.00 per hour
Cafeteria Workers	\$8.00 per hour
Bus Drivers	\$15.00 per hour
Cleaners	\$8.00 per hour
Substitute School Nurse	\$80.00 per day

Support Staff hourly rates and salaries approved

RESOLVED: that the 2013/2014 support staff hourly rates and salaries are approved.

**Required Staff Memberships**

RESOLVED: that Guidance Counselors, Tamara Eddy and Daniel LaCroix, are required to keep current on recent changes in guidance, acquire new information, and develop advanced skills in the area of guidance as part of their official duties as guidance counselors. The Board of Education has determined that membership, at the Districts expense, in the New York State School Counselor's Association and the Cattaraugus/Allegany County School Counselor's Association is a necessary requirement for these counselors to fulfill their official duties.

RESOLVED: that the 6-12 Principal, Robert Miller is required to keep current on recent changes in the administration of secondary schools and to acquire new information and develop advanced skills in the area of school administration and management as part of his official duties as a school administrator. The Board of Education has determined that membership at the Districts expense in the School Administrators Association of New York State and the Cattaraugus/Allegany County Secondary Principal's Association is a necessary requirement for him to fulfill his official duties. Therefore, be it further RESOLVED, that the 6-12 Principal is required as part of his official duties to be a member of the School Administrators Association of New York State and the Cattaraugus/Allegany County Secondary Principal's Association.

RESOLVED: that the Superintendent, Mark Ward, is hereby required to keep current on recent changes in school law, school finances, school management, and school curriculum as part of his official duties as Superintendent of Schools. The Board of Education has determined that membership in the Cattaraugus/Allegany County Council of School Superintendents and the New York State Council of School Superintendents is important for the Superintendent to fulfill his official duties. Therefore, be it further RESOLVED, that the Superintendent of Schools, as part of his official duties, may at the Districts expense be a member of the New York State Council of School Superintendents and the Cattaraugus/Allegany County Council of School District Superintendents.

RESOLVED: that the Elementary Principal, Connie Poulin, is required to keep current on recent changes in the administration of elementary schools and to acquire new information and develop advanced skills in the area of school administration and management as part of her official duties as a school administrator. The Board of Education has determined that membership at the Districts expense in the School Administrators Association of New York State and the Cattaraugus/Allegany County Elementary Principal's Association. Therefore, be it further RESOLVED, that the elementary principal is required as part of her official duties to be a member of the School Administrators Association of New York State and the Cattaraugus/Allegany County Elementary Principal's Association.

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RESOLVED: that the District Treasurer, Aimee Kilby, is required to keep current on recent changes in the area of School District Business Office Procedures and Policies. The Board of Education has determined that membership at the Districts expense in the Allegany/Cattaraugus Chapter of NYSASBO and NYSASBO (New York State Association of School Business Officials). Therefore, be it further RESOLVED, that the district treasurer is required as part of her official duties to be a member of the local chapter and the New York State Association of School Business Officials.

Robert Miller appointed DEO “designated school official”  
RESOLVED: that Mr. Robert Miller, 6-12 Principal is hereby appointed the DEO “designated school official” at ECS for the 2013-2014 school year. The Designated Educational Official receives court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings.

Approval of substitute: teachers, teacher aides, nurses, cafeteria workers, cleaners and bus drivers for the 2013/2014 school year.

Approval of District Investment Policy (annual approval).

RESOLVED: that the Ellicottville Central School District hereby approves its policy on District Investments.

Approval of Title IX/Section 504/ADA Compliance Officer

RESOLVED: that Connie Poulin, Elementary Principal is hereby appointed as the Title IX/Section 504/ADA Compliance Officer for the Ellicottville Central School District for the 2013/2014 school year.

Approval of Liaison for Homeless Children & Youth Designee

RESOLVED: that Tina Barrett is hereby appointed as the Liaison for Homeless Children and Youth for the Ellicottville Central School District for the 2013/2014 school year.

Approval of Chemical Hygiene Officer for District

RESOLVED: that Kevin Blendinger, Senior Maintenance Mechanic, is hereby appointed as the Chemical Hygiene Officer for the Ellicottville Central School District for the 2013/2014 school year.

Approval of Official Bank Signatories

RESOLVED: that Mark Ward, Superintendent and Aimee Kilby, District Treasurer are hereby appointed as the Official Bank Signatories for the Ellicottville Central School District for the 2013/2014 school year.

Approval of Certifier of Payroll

RESOLVED: that Mark Ward, Superintendent is hereby appointed as the certifier of payroll for the Ellicottville Central School District for the 2013/2014 school year.

Approval of School Pesticide Representative

RESOLVED: that Kevin Blendinger is hereby appointed as the School Pesticide representative for the Ellicottville Central School District for the 2013/2014 school year.

Approval of Insurance Advisor

RESOLVED: that Utica Mutual Insurance Company is hereby appointed as the Insurance Advisor for the Ellicottville Central School District for the 2013/2014 school year.

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Approval of Kevin Eagan to the position of acting CSE Chairperson  
Approval of Kevin Eagan to the position of acting CSE Chairperson on an as needed interim/temporary basis in the event of the absence of the official CSE Chairperson. Dr. Eagan when in this capacity will assume all responsibilities of the position.

Approval of Pamela Illig as the district's Copyright Officer  
RESOLVED: That Pamela Illig is hereby appointed the district's copyright officer for the 2013/2014 school year.

Approval of Mark Ward, Superintendent as the Purchasing Agent for the district in the event the District Treasurer is unable to fully complete such duties.  
RESOLVED: That Mark Ward, Superintendent is hereby appointed the Purchasing Agent for the district in the event the District Treasurer is unable to fully complete such duties.

Approval of temporary/acting 504 Chairperson  
RESOLVED: That Kevin Eagan is hereby appointed to the position of acting 504 Chairperson on an as needed interim/temporary basis in the event of the absence of the official 504 Chairperson. Kevin Eagan in this capacity will assume all responsibilities of the position.

Approval authorizing CSE/CPSE Chairperson to sign CSE/CPSE recommendations on behalf of the Board of Education  
RESOLVED: That Connie Poulin is hereby authorized to sign CSE/CPSE recommendations on behalf of the Board of Education.

Approval of Bus Drivers for the 2013-2014 School Year:  
RESOLVED: Upon the recommendation of Superintendent Mark J. Ward and Transportation Supervisor Dave Pelton, approval of the following bus drivers for the 2013-2014 school year: Jeanne Brown, Richard Burkhard, Edward Crowley, James Golley, John Golley, Karen Kent, Larry Kent, Charles Marek, Tim O'Brien, and Debbie Stokes.

Approval of District Pandemic Coordinator for the 2013-2014 School Year:  
RESOLVED: that Mark Ward is hereby appointed as the District Pandemic Coordinator for the Ellicottville Central School District for the 2013/2014 school year.

Approval of District Energy Manager for the 2013-2014 School Year:  
RESOLVED: that Kevin Blendinger is hereby appointed as the District Energy Manager for the Ellicottville Central School District for the 2013/2014 school year.

Approval of District Integrated Pest Management Coordinator (IPM) for the 2013-2014 School Year:  
RESOLVED: that Kevin Blendinger is hereby appointed as the District Integrated Pest Management Coordinator (IPM) for the Ellicottville Central School District for the 2013/2014 school year.

Approval of Dignity Act Coordinator for the 2013-2014 School Year:  
RESOLVED: that Tammy Eddy and Dan LaCroix are hereby appointed as the Dignity Act Coordinators for the Ellicottville Central School District for the 2013/2014 school year.

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Approval of Board Committees and District Committees for the 2013-2014 School Year:

Board Committees:

Audit:	Steve Crowley, Connie Hellwig
Buildings, Grounds & Transportation (BG&T):	Carl Calarco, James Wiley
Negotiations:	Carl Calarco, Steve Crowley
NYSSBA:	Connie Hellwig (Delegate) Roger Spell (Alternate)
ACASB:	Connie Hellwig (Delegate) Carl Calarco (Alternate)

District Committees:

Athletics:	James Wiley, Leonard Zlockie
Health & Safety:	Connie Hellwig, William Murphy
Technology:	Carl Calarco, William Murphy
Strategic Planning:	Steve Crowley, Leonard Zlockie

**Yes - 6  
No - 0  
Carried**

**Consent Items:**

Moved by Crowley, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools to adopt the following Consent Agenda items:

- That the Board approves the minutes of the June 25, 2013 meeting
- Acknowledgment of Claims Auditor Report dated June 28, 2013
- Acknowledgment of the June 2013 Claims Auditor Report.

**Yes - 6  
No - 0  
Carried**

**Presentations & Reports**

None

**Communications, Commendations**

- a) Thank you cards from Caitlin Toth and Shannon Wilson

**Informational Items**

- a) June 2013/2012 Cafeteria Report
- b) MS/HS has been designated by New York State as a Reward School for showing High Progress

**Policies**

None

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**New Business**

Moved by Hellwig, seconded by Calarco, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of a transfer of \$39,642.96 from the Employee Benefit Reserve to cover expenses related to retiree (staff) sick days.

**Yes - 6  
No - 0  
Carried**

Moved by Crowley, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of a transfer of \$19,025.44 from the Unemployment Reserve to cover 2012-2013 expenses related to unemployment.

**Yes - 6  
No - 0  
Carried**

Moved by Hellwig, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of motion WHEREAS: the Ellicottville Central School District chooses to Opt-Out and is NOT electing the stable contribution option pertaining to the NYSTRS (New York State Teachers Retirement System).

**Yes - 6  
No - 0  
Carried**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the purchase of Bus #72 (2005 International Bus) from the Scio Central School District in the amount of \$8,500.

**Yes - 6  
No - 0  
Carried**

Moved by Crowley, seconded by Calarco, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the Corrective Action Plan (CAP) for the 2013 Internal Audit performed by Management Advisory Group of New York Inc.

**Yes - 6  
No - 0  
Carried**

**Personnel**

None

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July 9, 2013**

**Superintendent's Report**

1. Suicide Prevention Plan - high priority on agenda. Will have Safety Committee meet as soon as school starts to review procedures and protocol
2. Physical Education teaching position - hope to hire at July 23, 2013 Board Meeting
3. Kindergarten numbers - will have a better idea at end of July or beginning of August
4. Summer Curriculum Work - 23 teachers getting paid for work this summer
5. District Calendar - not going to produce and mail out this year. Will still make calendar and put information in district newsletter.
6. 2012/13 budget - will have a better handle on where we stand by end of July.

**Principal's Reports**

**Connie Poulin (Elementary Principal):**

No report

**Robert Miller (Middle School/High School Principal):**

No report

**Committee Reports**

Buildings & Grounds: Mark Ward, Roger Spell, Carl Calarco and Kevin Blendinger met prior to the Board Meeting. Carl Calarco reported that the group toured the school looking at the expansion project in the nurses office, fencing around the dumpsters (new dumpsters will be requested as the current ones are leaking), the stairs by the loading docks are crumbling and further discussion is need in regards to them, possible new configuration of high school library, and painting of the brick in the high school cafeteria were also discussed.

**Discussion**

Rural School Association of NYS Membership - Board Members discussed membership and decided not to join.

**Executive Session**

Moved by Hellwig, seconded by Zlockie, to enter into executive session at 9:23 pm to discuss a specific personnel matter.

**Yes - 6  
No - 0  
Carried**

Moved by Crowley, seconded by Calarco to come out of executive session and return to the meeting at 10:00 p.m.

**Yes - 6  
No - 0  
Carried**

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**Adjournment of Meeting**

Moved by Hellwig, seconded by Zlockie to adjourn the meeting of July 9, 2013 at 10:01 pm.

**Yes - 6  
No - 0  
Carried**

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District Clerk

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Deputy District Clerk