

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1652  
January 13, 2009**

**OFFICIAL MINUTES**

**Members Present:** Linda McAndrew, Mary Ellen Campbell, Steve Crowley, Stephen Ward,  
Lynn Eddy, Roger Spell, James Wiley

**Members Absent:** None

**Staff Present:** Mark Ward, Robert Miller, Melissa Sawicki, Sharon Morton

**Staff Absent:** Connie Pound

**Others Present:** None

**Call to order of meeting**

President McAndrew called the regular meeting of January 13, 2009 of the Ellicottville Central School Board of Education to order at 7:35 p.m. The pledge to the flag of the United States was recited.

**Roll Call**

Lynn Eddy arrived at 7:40 pm

**Changes, Additions and Deletions to the Agenda**

None

**Statements and questions from the audience**

None

**Approve Agenda**

Moved by Campbell, seconded by Spell to approve the agenda for the January 13, 2009 board meeting as presented.

**Yes - 6**

**No - 0**

**Carried**

Lynn Eddy arrived at 7:40 pm

**Discussion Items**

**M&T Bank @ Work:** Superintendent Ward asked the board if they were in favor of M&T Bank handing out brochures to the staff for the program. The program offers an opportunity for staff members to attend financial education seminars on many topics. The Board stated that it was fine for M&T Bank to hand out their brochures.

**2009/2010 Draft School Year Calendar:** Superintendent Ward handed out a draft calendar for the 2009/2010 school year. He stated that in order to get the required number of days in the calendar, school would have to start before Labor Day.

**Communications, Commendations**

- a. December 2008 Cafeteria Report - The board stated that Mrs. Williams is doing a great job in the cafeteria.

**Superintendent's Report**

Superintendent Ward stated that he just came back from Albany and that the conference he attended was very good. He stated that he would have a report for the board at the next meeting about the information he obtained while there.

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Superintendent Ward stated that tentative Task Force committees have been set-up for Strategic Planning. He stated that phone calls will be made to individuals by Mr. Miller, Ms. Pound, Mrs. Kerns and himself. The next Strategic Planning Meeting is on Tuesday, January 20th at 7:00 pm in the HS Cafeteria.

Superintendent Ward stated that Theresa Murphy (teacher aide) is resigning effective January 15th. He stated that she will not be replaced and that Mr. Miller did a great job making this work.

Superintendent Ward stated that there are currently 37 people in the Biggest Loser Contest. He stated that there are 7 teams of 5 with two others who are on teams but won't be counted in the team weight loss totals.

**Consent Items:**

Moved by S. Ward seconded by Eddy, upon the recommendation of Mark J. Ward , Superintendent of Schools, to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the regular meeting of December 9, 2008 and the special meeting of December 16, 2008.
- b. Acknowledgment of Claims Auditor Reports dated December 11, 2008 and January 8, 2009.

**Yes - 7  
No - 0  
Carried**

**New Business**

Moved by Crowley seconded by Campbell, upon the recommendation of Mark J. Ward , Superintendent of Schools to approve Cara Holmes (St. Bonaventure University) as a student teacher with Tammy Peters for the Spring 2009 semester.

**Yes - 7  
No - 0  
Carried**

Moved by Eddy seconded by Spell, upon the recommendation of Mark J. Ward , Superintendent of Schools to approve the 2009/2010 budget calendar.

**Yes - 7  
No - 0  
Carried**

Moved by Eddy seconded by Spell, upon the recommendation of Mark J. Ward , Superintendent of Schools to approve a Practicum/Internship in Educational Leadership (St. Bonaventure University) for Melanie Kerns effective January 2009.

**Yes - 7  
No - 0  
Carried**

**Old Business**

None

**Personnel:**

Moved by Eddy seconded by Spell, upon the recommendation of Mark J. Ward , Superintendent of Schools to approve Mary Neilon as an ECS volunteer for the 2008/2009 school year.

**Yes - 7  
No - 0  
Carried**

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Moved by Wiley seconded by S. Ward, upon the recommendation of Mark J. Ward , Superintendent of Schools to accept a letter of resignation from Theresa Murphy as a teacher aide effective January 15, 2009.

**Yes - 7  
No - 0  
Carried**

Moved by Campbell seconded by S. Ward, upon the recommendation of Mark J. Ward , Superintendent of Schools to approve Theresa Murphy as an ECS Volunteer for the 2008/2009 school year.

**Yes - 7  
No - 0  
Carried**

Moved by Spell seconded by Wiley, upon the recommendation of Mark J. Ward , Superintendent of Schools to approve Kayla Tomblin as a substitute teacher aide (on an emergency conditional basis). This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes - 7  
No - 0  
Carried**

Moved by Campbell seconded by Spell, upon the recommendation of Mark J. Ward , Superintendent of Schools to approve Heather DiPaola to the substitute teacher list (certified). This appointment is on an emergency conditional basis and is contingent upon a successful fingerprint clearance from New York State.

**Yes - 7  
No - 0  
Carried**

Moved by Wiley seconded by Spell, upon the recommendation of Mark J. Ward , Superintendent of Schools to approve Andrew Olson to the substitute teacher list (non-certified). This appointment is on an emergency conditional basis and is contingent upon a successful fingerprint clearance from New York State.

**Yes - 7  
No - 0  
Carried**

Moved by S. Ward seconded by Spell, upon the recommendation of Mark J. Ward , Superintendent of Schools to approve Douglas Telaak to the substitute teacher list (certified). This appointment is on an emergency conditional basis and is contingent upon a successful fingerprint clearance from New York State.

**Yes - 7  
No - 0  
Carried**

Moved by Campbell seconded by Spell, upon the recommendation of Mark J. Ward , Superintendent of Schools to approve Marjorie Andrews to the substitute teacher list (certified). This appointment is on an emergency conditional basis and is contingent upon a successful fingerprint clearance from New York State.

**Yes - 7  
No - 0  
Carried**

Moved by Spell seconded by Campbell, upon the recommendation of Mark J. Ward , Superintendent of Schools to approve Claïressa Fanelli to the substitute teacher list (certified). This appointment is on an emergency conditional basis and is contingent upon a successful fingerprint clearance from New York State.

**Yes - 7  
No - 0  
Carried**

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Moved by Spell seconded by Campbell, upon the recommendation of Mark J. Ward , Superintendent of Schools to approve Susan Blesy to the substitute teacher aide list. This appointment is on an emergency conditional basis and is contingent upon a successful fingerprint clearance from New York State.

**Yes - 7  
No - 0  
Carried**

**Principal's Reports**

**Connie Pound (Elementary Principal/Director of Curriculum):**

No report. Superintendent Ward stated that Ms. Pound was in Florida at a Curriculum Mapping Conference. He stated that the conference was paid for through a grant and district funds were not used.

**Robert Miller (Middle School/High School Principal):**

1. Financial Aid Night
2. NYS Assessments
3. Schedule Changes
4. Winter Weekend
5. Summer School Grading Formula
6. Curriculum Mapping by Department

**Committee Reports:**

None

**Policies:**

Moved by Crowley seconded by Wiley, upon the recommendation of Mark J. Ward , Superintendent of Schools to have the 2nd reading and approval of the following policies: Purchasing, State Contracts and Cooperative Purchasing.

**Yes - 7  
No - 0  
Carried**

Moved by Eddy seconded by Campbell, upon the recommendation of Mark J. Ward , Superintendent of Schools to approve the proposed revisions to policy #5530: Petty Cash Funds and Cash in School Buildings. **Discussion:** The Board asked if the Claims Auditor has audited the Petty Cash yet. Sharon Morton will let Mrs. Dunkleman know that this needs to be done once a year and a report given to the Board.

**Yes - 7  
No - 0  
Carried**

First Reading of policy #5661 Wellness Policy.

**Discussion:** Superintendent Ward stated that the district's current policy is rather lengthy and has more regulation in it than policy. He asked the Board to review the policy and let him know if they want anything changed. Mr. Ward will look at information he received at the State Conference this past weekend in regards to Health and Nutrition. 3d. Physical Activity will be changed to average hours.

Admission of Non-Resident Students Policy: Superintendent Ward stated that this policy needs to be looked at in regards to the tuition only being set as far as the 2008/2009 school year. Superintendent Ward stated that he and Melissa Sawicki will work on wording and clarification of other parts of the policy.

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**Executive Session:**

Motion by S. Ward, second by Spell to enter into executive session at 9:33 pm to discuss 3 personnel issues.

**Yes - 7  
No - 0  
Carried**

Motion by Spell, second by S. Ward to come out of executive session and return to the regular meeting at 10:40 pm.

**Yes - 7  
No - 0  
Carried**

**Adjournment of Meeting:**

Moved by Wiley, second by Spell to adjourn the regular meeting of January 13, 2009 at 10:41 pm.

**Yes - 7  
No - 0  
Carried**

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District Clerk

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Deputy District Clerk