

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1698
January 11, 2011**

OFFICIAL MINUTES

Members Present: Linda McAndrew, Mary Ellen Campbell, Steve Crowley, Roger Spell,
Connie Hellwig, Lynn Eddy

Members Absent: James Wiley

Staff Present: Mark Ward, Robert Miller, Connie Poulin, Melissa Sawicki, Sharon Morton

Staff Absent: None

Others Present: Michelle Steinbroner (BOCES)

Call to order of meeting

President McAndrew called the regular meeting of January 11, 2011 of the Ellicottville Central School Board of Education to order at 7:35 p.m. The pledge to the flag of the United States was recited.

Roll Call

Lynn Eddy arrived at 8:08 pm
James Wiley (absent)

Changes, Additions and Deletions to the Agenda

- 8c.** St. Bonaventure University (tax preparation)
- 8d.** 2011 National Academic Championship
- 8e.** Impact Test (frequently asked questions)
- 11f.** Moved by _____, seconded by _____
Upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Standard Work Day and Reporting Resolution to be submitted to the New York State and Local Employees' Retirement System.
- 13b.** Moved by _____, seconded by _____
Upon the recommendation of Mark J. Ward, Superintendent of Schools, the Ellicottville Central School District Board of Education does hereby appoint Jason Bussman as a long-term substitute Secondary English teacher effective January 12, 2011 - June 23, 2011 at a rate of \$125 per day. This position is contingent upon a successful fingerprint clearance from New York State.
- 16a.** Safety Committee Meeting (1/4/11) minutes (also sent via e-mail 1/7/11).

Statements and questions from the audience

None

Approve Agenda

Moved by Campbell, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the January 11, 2011 meeting with additions.

**Yes - 5
No - 0
Carried**

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Lynn Eddy arrived (8:08 pm)

Presentations & Reports

Michelle Steinbroner (BOCES Internship Program): Michelle Steinbroner (Ellicottville BOCES) thanked the Board and Administration for collaborating with the BOCES Early Childhood Program for the 2010-2011 school year. Mrs. Steinbroner stated that she has 13 teachers participating and most students have 2 teachers that they are working with. She stated that the students help with lesson plans, bulletin boards, and work 1 on 1 with students. Mrs. Steinbroner stated that she has received many positive comments from the teachers. She continued by stating that it is a win-win situation for everyone. Connie Poulin, Elementary Principal, stated that she is very happy with the cooperative program with BOCES and is very impressed with the professionalism of the students. Mrs. Steinbroner stated that she has also been working with Mary Neilon and her parenting class. Superintendent Ward stated that it is wonderful that the students are getting a taste of a "workplace". He added that many of these BOCES students will go on to the teaching profession.

Communications, Commendations

- a. Letter from West Valley Central School

Informational Items

- a. December 2010/2009 Cafeteria Report
- b. On Board (NYSSBA article)
- c. St. Bonaventure University (tax preparation)
- d. 2011 National Academic Championship
- e. Impact Test (frequently asked questions) - ECS will purchase software for \$500. Every ECS athlete will be screened for concussions and will be tracked. Kevin O'Rourke will be certified to administer the tests.

Superintendent's Report

- 1. Meeting with SEI Design and Campus Construction 1/11/11 - went over preliminaries for building condition survey.
- 2. Instrument Rental Payments: \$2,899 collected in 2009/2010, \$4,300 collected to date in 2010/2011 with about \$1,500 more to collect. A third round of letters sent to parents regarding payments.
- 3. BOCES requesting to use ECS for Summer School 2011.
- 4. Recreational Program - Cap Stone Program
- 5. Sam Doro and Bob Miller attended swearing in of Governor Cuomo in Albany.
- 6. Budget info (history for board members)
- 7. YMCA survey data

Consent Items:

Moved by Hellwig, seconded by Campbell, upon the recommendation of Mark J. Ward, Superintendent of Schools to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the regular meeting of December 7, 2010.
- b. Acknowledgment of Claims Auditor Reports dated December 22, 2010 and January 6, 2011.

**Yes - 6
No - 0
Carried**

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New Business

Moved by Campbell, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Kathryn Andrews as a student teacher (Daemen College) January-February 2011 under the supervision of Mrs. Gay Fitzpatrick (5th grade teacher).

**Yes - 6
No - 0
Carried**

Moved by Spell, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Cattaraugus County signing a Letter of Agreement stating that they will allow HCC (Healthy Cattaraugus County) through CARES, Inc. to administer the Bach Harrison Prevention Needs Assessment in Ellicottville Central School in Fall 2011 and Fall 2013.

**Yes - 6
No - 0
Carried**

Moved by Eddy, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the 2011-2012 Budget Preparation Calendar.

**Yes - 6
No - 0
Carried**

Moved by Hellwig, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of a home schooling request for a 7th grade student for the 2010-2011 school year (Krista Tricarico).

**Yes - 6
No - 0
Carried**

Moved by Crowley, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Jessica Maynard as a volunteer for the 2010-2011 school year.

**Yes - 6
No - 0
Carried**

Moved by Crowley, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Standard Work Day and Reporting Resolution to be submitted to the New York State and Local Employees' Retirement System (copy attached).

**Yes - 6
No - 0
Carried**

Old Business

None

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Personnel

Moved by Campbell, seconded by Crowley, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Douglas Telaak as a videographer for the 2010-2011 school year.

**Yes - 6
No - 0
Carried**

Moved by Spell, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, the Ellicottville Central School District Board of Education does hereby appoint Jason Bussman as a long-term substitute Secondary English teacher effective January 12, 2011 - June 23, 2011 at a rate of \$125 per day. This position is contingent upon a successful fingerprint clearance from New York State.

**Yes - 6
No - 0
Carried**

Principal's Reports

Connie Poulin (Elementary Principal/Director of Curriculum):

1. Presentation by Mrs. Steinbroner at beginning of meeting.

Robert Miller (Middle School/High School Principal):

No report

Policies

1st reading (update of policy): Entitlement to Attend - Age Residency Policy. The 2nd reading of this policy will be at the January 25, 2011 Board Meeting.

1st reading (update of policy): Suicide.

Discussion: Board members expressed concerns over the policy. Steve Crowley suggested modifying the plan. Melissa Sawicki will contact BOCES to see if it is a required policy. Superintendent Ward will gather more info on the topic.

Moved by Crowley, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of policy #7131 Admission of Non-Resident Students.

Discussion: The board discussed the policy at previous board meetings. The updated policy will reflect a deposit due and a modified due date for the balance due.

**Yes - 6
No - 0
Carried**

Committee Reports

•Health & Safety Committee meeting minutes (1/4/11) were sent out via e-mail. Paper copies were provided to board members as well.

•Buildings & Grounds Committee met at 6:30 pm this evening. The committee discussed a four year plan regarding the paving (roads) on the school grounds.

Discussion Items

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None

Executive Session

Moved by Campbell, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools to enter into executive session at 9:55 pm to discuss personnel matters.

**Yes - 6
No - 0
Carried**

Moved by Eddy, seconded by Crowley to come out of executive session and return to the regular meeting at 10:40 pm.

**Yes - 6
No - 0
Carried**

Adjournment of Meeting

Moved by Crowley, seconded by Spell, to adjourn the regular meeting of January 11, 2011 at 10:41 p.m.

**Yes - 6
No - 0
Carried**

District Clerk

Deputy District Clerk