

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1673
December 8, 2009**

OFFICIAL MINUTES

Members Present: Linda McAndrew, Mary Ellen Campbell, Steve Crowley, Roger Spell, Steve Ward, Lynn Eddy

Members Absent: James Wiley

Staff Present: Mark Ward, Connie Poulin, Sharon Morton, Melissa Sawicki

Staff Absent: Robert Miller

Others Present: Daniel LaCroix, Dr. Dionne Kress, Robert Spell, Zachary Golley

Call to order of meeting

President McAndrew called the regular meeting of December 8, 2009 of the Ellicottville Central School Board of Education to order at 7:35 p.m. The pledge to the flag of the United States was recited.

Roll Call

James Wiley - absent

Changes, Additions and Deletions to the Agenda

Additions:

- 7c. Thank you card from Erika Davis
- 8b. JCC College Connections Program
- 13c. Approval of a three year agreement with Confidential Management Employees effective July 1, 2009 - June 30, 2012.
- 13d. Approval of Administrative salary increases for the 2009-2010 school year.
- 13e. Approval of a change in the substitute bus driver rate of pay effective July 1, 2009
- 13f. Accept a letter of resignation from Noel Rail (Bus Driver) effective December 4, 2009.
- 13g. Approval of District Clerk's salary for the 2009-2010 school year
- 13h. Approval of Tax Collector's salary for the 2009-2010 school year

Statements and questions from the audience

Robert Spell and Zachary Golley (Ellicottville Little League Football players) presented the Board of Education and Administration with a football signed by members of the pee-wee and midget football teams as well as the cheerleaders and a thank you letter in appreciation of the districts support of the team during the 2009 season. Roger Spell thanked the board, administration and Karl Schwartz, Athletic Director for letting the teams use the school's facilities for games.

Approve Agenda

Moved by S. Ward, seconded by Spell to approve the agenda for the December 8, 2009 board meeting with additions.

**Yes - 6
No - 0
Carried**

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Presentations & Reports

StrengthsExplorer Assessment (Dr. Dionne Kress) addressed the board and explained the program. She stated that she enjoyed working with the students at ECS and that they are amazing kids. Dr. Kress stated that the program consists of 78 questions geared at helping students discover their strengths and help establish themes and patterns. After answering the questions, a report is generated for each student.

Connie Poulin, Elementary Principal, stated that she hopes the program can continue at ECS in the future and expand to the sixth graders (currently 7-9). Mrs. Poulin stated that the program is being paid for through the "Drug Free School" grant.

Superintendent Ward stated that the results of the students reports is a powerful tool for teachers as it will help them see what kind of learners their students are.

Dr. Kress added that she will be attending the ECS faculty meeting on Wednesday, December 16th to address the faculty.

Elementary Counselor (Dan LaCroix) addressed the board and administration in regards to his position as the Elementary Counselor. Mr. LaCroix stated that the Career Zone program and StrengthsExplorer Programs could be a real benefit for the students when they are deciding what avenue to take for college. Mr. LaCroix stated that he would like to present at a board meeting after each marking period. He outlined what a typical week of his is like. He stated that his week includes the following: 2nd Step Program, Administrative Meetings, working with students on Career Zone, CSE/504 Meetings, Group Counseling, Individual Counseling and Tutoring (math). Mr. LaCroix thanked the board and administration for giving him the opportunity to work in the district as a counselor. The board thanked Dan and stated that he is doing a great job.

Communications, Commendations

- NYSSBA Convention and Trade Show Notes (Linda McAndrew and Mary Ellen Campbell)
- ECS: Blue Star School (Theresa Hart & Jackie James are using the program on Financial Awareness in their classrooms. ECS is the only school west of Syracuse using the program).
- Thank you card - Erika Davis

Informational Items

- November 2009 Cafeteria Report
- JCC College Connection letter
- Elementary Concert & Art Show (Thursday, December 10, 2009)
- MS/HS Concert & Art Show (Thursday, December 17, 2009)

Superintendent's Report

Superintendent Ward stated that the board will need an executive session later in the meeting to discuss contracts and personnel items.

Superintendent Ward gave the board results of a survey given at the Fall Sports Banquet (parents and students) regarding merging sports. The board discussed the results and stated that a public meeting would be appropriate to discuss the possibility of merging some of the district's sports. Superintendent Ward stated that he will put an article in the January District Newsletter informing the community of the meeting date and time.

Superintendent Ward reported that the construction of the new press box is moving along. He stated that the old one is gone and work continues on the new press box and concession stand.

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Consent Items:

Moved by Campbell, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the regular meeting of November 17, 2009 and the special meeting of November 23, 2009.
- b. Acknowledgment of Claims Auditor Report dated December 3, 2009
- c. Approval of October 2009 Treasurer's Reports

**Yes - 6
No - 0
Carried**

New Business

Moved by Crowley, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve Christine Bacon as a volunteer for the 2009-2010 school year.

**Yes - 6
No - 0
Carried**

Moved by Campbell, seconded by Crowley, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve Shelly Nagel as a student teacher (D'Youville College) under the supervision of Mrs. Lynette Sexton (1/25/10 - 3/25/10).

**Yes - 6
No - 0
Carried**

Moved by Campbell, seconded by Eddy, approval of the Joseph F. Ward Memorial Scholarship Fund at Ellicottville Central School.

**Yes - 6
No - 0
Carried**

Old Business

None

Personnel

Moved by Crowley, seconded by S. Ward, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve a six week leave request (maternity) for Elizabeth Weber effective tentatively March 21, 2010.

**Yes - 6
No - 0
Carried**

Moved by S. Ward, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve a six week leave request (maternity) for Connie Poulin effective tentatively January 23, 2010.

**Yes - 6
No - 0
Carried**

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Moved by S. Ward, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools, to accept a letter of resignation from Noel Rail (Bus Driver) effective December 4, 2009.

**Yes - 6
No - 0
Carried**

Principal's Reports

Connie Poulin (Elementary Principal/Director of Curriculum):

1. Grade 5 NYS Social Studies Assessment
2. 50th Day of School Celebration
3. Technology Training
4. Parent Teacher Conferences
5. Data Analysis in Data Warehouse
6. Family Fun Night Activity
7. Halloween Parade
8. H1N1 Clinic
9. 1st Marking Period has ended

Discussion: Mrs. Poulin reviewed her report from the November 17, 2009 board meeting. She added that the Family Fun night went well, adding that a few new activities were added this year.

Robert Miller (Middle School/High School Principal): absent

1. Grades 6-9 After School Activities (starting December 7th)
2. Principal's Cabinet
3. StrengthsExplorer Program with Dr. Dionne Kress
4. Spirit Dance (grades 7-12)
5. Upcoming Events

Policies

Moved by Eddy, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the second reading and approval of the new policy: Professional Services Providers.

**Yes - 6
No - 0
Carried**

Moved by Campbell, seconded by S. Ward, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the second reading and approval of policy update: Searches and Interrogations.

**Yes - 6
No - 0
Carried**

Committee Reports

None

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Discussion Items
None

Executive Session

Moved by Spell, seconded by Campbell, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following CSE/CPSE recommendations dated November 1-30, 2009: 900500182, 900500180, 900500227, 900500227, 900303416, 900363335, 900342774.

**Yes - 6
No - 0
Carried**

Motion by Eddy, seconded by Spell to enter into executive session at 9:05 p.m. to discuss contracts and personnel matters.

**Yes - 6
No - 0
Carried**

Motion by Crowley, seconded by Ward, to come out of executive session at 10:28 pm and return to the regular meeting.

**Yes - 6
No - 0
Carried**

Moved by Spell, seconded by S. Ward, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve a three year agreement with Confidential Management Employees effective July 1, 2009 - June 30, 2012.

**Yes - 6
No - 0
Carried**

Moved by Crowley, seconded by Campbell upon, the recommendation of Mark J. Ward, Superintendent of Schools, to approve administrative salary increases of 3% for the 2009-2010 school year.

**Yes - 6
No - 0
Carried**

Moved by Spell, seconded by Campbell, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve a change in the substitute bus driver rate of pay effective December 11, 2009. The new rate of pay will be \$15.00 per hour.

**Yes - 6
No - 0
Carried**

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Moved by Eddy, seconded by S. Ward, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the salary of the District Clerk (Melissa Sawicki) for the 2009-2010 school year in the amount of \$3,250.

**Yes - 6
No - 0
Carried**

Moved by Eddy, seconded by Crowley, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the salary of the Tax Collector (Marjorie Halloran) for the 2009-2010 school year in the amount of \$5,192.

**Yes - 6
No - 0
Carried**

Adjournment of Meeting

Motion by S. Ward, second by Spell to adjourn the regular meeting of December 8, 2009 at 10:32 pm.

**Yes - 6
No - 0
Carried**

District Clerk

Deputy District Clerk