

**BOARD OF EDUCATION  
Ellicottville Central School**

Regular Meeting  
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Sht. No. 1791  
August 12, 2014

**OFFICIAL MINUTES**

**Members Present:** Carl Calarco, Connie Hellwig, Michelle Cortez, Nicole Klein, William Murphy, Roger Spell, Leonard Zlockie

**Members Absent:** None

**Staff Present:** Mark Ward, Melissa Sawicki, Robert Miller, Connie Poulin, Aimee Kilby

**Staff Absent:** None

**Others Present:** Jann Wiswall (Ellicottville Times), Leah Klahn

**Call to order of meeting**

President Calarco called the regular meeting of August 12, 2014 of the Ellicottville Central School Board of Education to order at 7:34 p.m. The pledge to the flag of the United States was recited.

**Roll Call**

All Present

**Changes, Additions and Deletions to the Agenda**

**7b.** Thank you card from James Wiley

**7c.** Letter from Alex Delity

**14c.** Additions to list of obsolete items: planer, shaper, 3 scroll saws, 1 metal lathe, 1 wood lathe

**14d.** Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following bids on items sold on Auctions International (the District has the option to reject any and all bids submitted):

2001 Ford F150 Regular Cab with Plow	\$2,275.00
2003 Chrysler Voyager Mini Van	\$1,525.00
Mohawk Auto Truck Lift	\$1,225.00
Nobles Floor Machine	\$50.00
(2) Dust Control Equipment for Wood Shop	\$42.50

**14i.** Change title of position to **Bus Driver/Cleaner**

**14j.** Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of an MOA with ECSRPA for a stipend position for clerical duties associated with District Testing Components related to APPR, New York State Test (Regents, 3-8 testing, field tests, PARC Assessments, etc.), Receiving Clerk, Interscholastic Athletics and APPR evaluation process effective July 1, 2014 – June 30, 2015 at a stipend of \$2,000 in the amount of \$2,000 to a unit member who is appointed to perform the clerical duties of “Receiving Clerk”. The “Receiving Clerk’s” stipend will be paid for work above and beyond the regular duties of the unit member including work related to APPR and the evaluation process, New York State Tests (Regents, grades 3-8 testing, field tests, PARC Assessments, etc.) and Interscholastic Athletics.

**14k.** Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Dan LaCroix and Chad Bartoszek as members of the District Health & Safety Team.

**14m.** Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the donation of weight equipment from the Buffalo Bills to the Sports Boosters, as the district does not have a facility to accommodate it.

**15a.** Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to appoint Heather Reed to the position of Teacher Assistant effective September 1, 2014 at a salary of \$20,286 for the 2014/2015 school year, rate of \$15.75 per hour, plus benefits as provided for in the ETA contract. Mrs. Reed will serve a probationary period of three year(s) effective September 1, 2014 - September 1, 2017.

**Deletion:**

**14l.** Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of a contract with Energy Mark, LLC for a period from September 1, 2014 – August 31, 2015 for fixed quantities, the price Customer shall pay EnergyMark per MMBtu shall be equal to the monthly final settlement price for natural gas futures on the New York Mercantile Exchange (“NYMEX”) for the month of production minus \$0.27.

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**Statements and questions from the audience**

Leah Klahn thanked the Board and Administration for affording her the opportunity to teach in Ellicottville as the new third grade teacher.

**Approve Agenda**

Moved by Klein, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the August 12, 2014 Board of Education meeting with additions and changes.

**Yes – 7  
No – 0  
Carried**

**Presentations & Reports**

None

**Communications, Commendations**

- a. Thank you card from Gwen Brown
- b. Thank you card from James Wiley
- c. Letter from Alex Delity

**Informational Items**

- a. Capital Project: A meeting was held today (8/12/14). There is a meeting scheduled for the 2<sup>nd</sup> Tuesday of each month. Superintendent Ward stated that this is the first meeting with actual construction going on. There will be a site tour for Board Members on Tuesday, September 23<sup>rd</sup>. Northrup Construction starting moving dirt outback today. General Contractor and project managers – so far good relationships with all. Chuck Bastian from Bernie Donnegan's office was at meeting today to discuss financial aspect of project.

**Superintendent's Report**

- a. Later in agenda accept offers from Auctions International on surplus items.
- b. Health & Safety Committee Meeting scheduled for 4 pm on Tuesday, August 26<sup>th</sup> in HS Library. Local Fire and Police Agencies will be at the meeting to help plan an evacuation drill that will be held in late September. Flip charts are being made with emergency instructions for all classrooms. Emergency Management plan is nearly complete. Will have a public hearing on August 26<sup>th</sup> at 7:15 pm. Board will approve plan later that evening. The plan is confidential and will not be discussed in the hearing. The purpose is to explain that the district does have a working plan. After board approval, the plan will be submitted to State Ed., as well as state, county and local police agencies.
- c. Shrubs have been removed at the end of the south drive-way. They were beginning to become an issue (not being able to see around them when pulling out of driveway).
- d. State Audit – will meet with auditor tomorrow. Received preliminary draft.
- e. Internal Audit – has gone quite well this year.
- f. Football Article – WGRZ News FOILED information regarding football helmets. Information given to them was for 2012 because 2013 data was not available. ECS football helmets have all been certified 4's & 5's. Chad Bartoszek has written an article for the district newsletter as well as web-site. Superintendent Ward stated that the first priority of the district is the safety of the students. The kids will have the appropriate equipment.
- g. Capital Project Insurance - \$20,000 this amount is included in the project.
- h. Enrollment numbers should stay around the same for the 2014/2015 school year.
- i. Energy Bill. Delete item 14l. from agenda

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**Consent Items**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools:

- a. That the board approve the minutes of the meetings of July 15, 2014
- b. Acknowledgement of July 14, 2014 and July 30, 2014 Claims Auditor Report
- c. Approval of June 2014 Treasurer's Report

**Yes - 7  
No - 0  
Carried**

**Committee Reports**

Buildings & Grounds: Superintendent Ward, Dave Pelton, Kevin Blendinger, Carl Calarco, Connie Hellwig and Roger Spell met prior to the board meeting and discussed the bids from Auctions International. Roger Spell stated that the board will be adding a few more items to the new list of items to be placed on the auction website. The committee agreed that with board approval the District will donate the weight lifting equipment from the Buffalo Bills to the Sports Boosters, as ECS does not have a facility to accommodate the equipment. The committee agreed not to replace the third hot water tank as two are still in working order. Dave Pelton has found a truck within the price range the board authorized. He is hoping it works out. The bus garage roof work has started and now just waiting on the masonry work to begin. The new school bus will arrive tomorrow. The board will be approving the new bus bid later in the meeting. The towns of Great Valley and Ellicottville will be patching holes in the driveways. Superintendent Ward stated that the district and towns share services, so the patching will be at no cost to the district (the district provides transportation to students for the summer youth program and gym facilities for the youth athletic programs during the school year).

**Discussion Items**

School Safety Plan – already discussed in Superintendent's report.

**Old Business**

Cheerleading: Roger Spell asked if the football cheerleaders may be able to cheer at the 2 home football games as well as the 2 at Franklinville. He stated that the girl's have been looking forward to being together as a team with Franklinville. Principal Miller stated that he was approached by Franklinville and asked if it would be ok if the Ellicottville cheerleaders cheered at the Ellicottville home games and the Franklinville at their home games. ECS agreed. Superintendent Ward stated that he saw no problem with the girls cheering at all 4 games. He asked Principal Miller to contact Franklinville with the updated news.

**New Business**

Moved by Spell, seconded by Cortez, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of an agreement between the University of Rochester School of Medicine and Dentistry and the Ellicottville Central School District (July 1, 2014-June 30, 2015).

**Yes - 7  
No - 0  
Carried**

Moved by Zlockie, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of an agreement with Worth Ave. Group, LLC to provide Electronic Device Protection with Accidental Damage Coverage to parents of ECS students for District owned computer equipment. The rate per student for the 2014-2015 school year will be: \$48.00. The \$48.00 must be paid to the District prior to the students being issued a computer.

**Yes - 7  
No - 0  
Carried**

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Moved by Cortez, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to advertise the sale of the following obsolete items on Auctions International (the District has the option to reject any and all bids submitted): Slingerland grey drum set (4 piece), Rogers white drum set (2 piece), Marching snare case, Marching cymbal case, Ludwig marching snare with case, Ludwig marching snare with case, Ludwig marching snare with case, Ludwig marching tenor drum with case, Ludwig marching tenor drum with case, Ludwig marching bass drum with case, 3 – Rogers Enterprises Marching percussion Accessories (carriers), 6 – Diamond Black Marching percussion Accessories (carriers), Ludwig drum, Mellophone or Flugelhorn: Olds #923192, Olds #945835, Mercedes #32362, Mercedes #32621, Eb or f Trumpet – Betzen 300 Series, Bb trumpet – York, Trombone – York, Alto Sax – Bundy II, Miraphone, Mohawk Truck Lift, planer, shaper, 3 scroll saws, 1 metal lathe, 1 wood lathe.

**Yes - 7  
No - 0  
Carried**

Moved by Klein, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following bids on items sold on Auctions International (the District has the option to reject any and all bids submitted):

2001 Ford F150 Regular Cab with Plow	\$2,275.00
2003 Chrysler Voyager Mini Van	\$1,525.00
Mohawk Auto Truck Lift	\$1,225.00
Nobles Floor Machine	\$50.00
(2) Dust Control Equipment for Wood Shop	\$42.50

**BIDS ACCEPTED**

**Yes - 7  
No - 0  
Carried**

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Bus Lease Bid from Leonard Bus Sales, Inc. for one (1), IC Corporation CE3102, or equa, 66 passenger school bus in the amount of five payments of five (5) equal payments of \$14,880.00. Delivery will occur by August 13, 2014 and be in effect through June 30, 2019.

**Yes - 7  
No - 0  
Carried**

Moved by Hellwig, seconded by Cortez, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the 2014/2015 Tax Warrant.

**Yes - 7  
No - 0  
Carried**

Moved by Cortez, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of final 2013/2014 Interfund Transfers.

**Yes - 7  
No - 0  
Carried**

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Moved by Klein,, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of 2014-2015 memorandum of understanding between Ellicottville Central School and Genesee Community College’s ACE Programs for offerings at ECS through the Advanced Studies Program.

**Discussion:** Superintendent Ward stated that in the future he would like to have a discussion with the board regarding the district paying for college courses for students. He stated that no should should be denied the opportunity to take a college level course because they can’t afford it.

**Yes - 7  
No - 0  
Carried**

Moved by Spell, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the creation of a new position – Bus Driver/Cleaner at Ellicottville Central School effective September 1, 2014.

**Yes - 7  
No - 0  
Carried**

Moved by Hellwig, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of an MOA with ECSRPA for a stipend position in the amount of \$2,000 to a unit member who is appointed to perform the clerical duties of “Receiving Clerk”. The “Receiving Clerk’s” stipend will be paid for work above and beyond the regular duties of the unit member including work related to APPR and the evaluation process, New York State Tests (Regents, grades 3-8 testing, field tests, PARC Assessments, etc.) and Interscholastic Athletics.

**Yes - 7  
No - 0  
Carried**

Moved by Cortez, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Dan LaCroix and Chad Bartoszek as members of the District Health & Safety Team.

**Yes - 7  
No - 0  
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the donation of weight equipment from the Buffalo Bills to the Sports Boosters, as the district does not have a facility to accommodate it.

**Yes - 7  
No - 0  
Carried**

**Personnel**

Moved by Cortez, seconded by Spell upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to appoint Heather Reed to the position of Teacher Assistant effective September 1, 2014 at a salary of \$20,286 for the 2014/2015 school year, plus benefits as provided for in the ETA contract. Mrs. Reed will serve a probationary period of three year(s) effective September 1, 2014 - September 1, 2017.

**Yes - 7  
No - 0  
Carried**

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Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following advisor appointments for the 2014-2015 school year:

6 <sup>th</sup> Grade	Lynette Sexton, TBD
7th Grade	Elizabeth Weber
8th Grade	Dave McCann, Matt Finn
9th Grade	TBD
10th Grade	Glenn Hall, Matt Finn
11th Grade	Jackie James, Suzana Bartimole
12th Grade	Jackie James, Jaye Zeklo
6-12 Student Council	Jaye Zelko
National Honor Society	Blair Wood
Ellicon Yearbook	Carrie Bauer, Chris Edwards
Play Directors	TBD
French Club	Dolores Whistler
Spanish Club	Jaye Zelko
Stage or Jazz Band (1)	TBD
Jazz Chorus Director	Pat Waldron
Detention Monitors	June Chapman, Cathy Dunkleman (substitute)
Audio-Visual Dir/ETV	Chris Edwards
OM Coordinator	TBD
OM Advisor	TBD
Scholastic Challenge	Ann Chamberlain
Ski Advisor	Glenn Hall
Video Photographer	TBD
Computer Lab Monitor	Pamela Illig, Cathy Dunkleman (substitute)
Homework Club/Academic Tutor	TBD
ESPRA	Holly Richardson
Ecology Club & Envirothon	Glenn Hall
Varsity Club	Chad Bartoszek
Music Association (Split Salary)	Pat Waldron, TBD
Web Master	Chris Edwards
Peer Tutor Coordinator	Carrie Bauer
Robotics Team Coach(es)	Chris Edwards, Blair Wood
Trap Team	TBD
After School Office Aide	Tina Barrett
Sub Caller	Tina Barrett

**Yes - 7  
No - 0  
Carried**

Moved by Zlockie, seconded by Cortez, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Timothy Grinols to the position of Summer 2014 Weight Lifting Advisor retroactive to July 1, 2014 at a salary of \$400.

**Discussion:** Superintendent Ward explained to board members the procedures that have been put in place by the New York State Education Department in regards to coaches and volunteer coaches. He stated that you can no longer just volunteer. He added that there is a lengthy list of items that all paid and volunteer coaches must adhere by or they cannot be allowed to help at school. He stated that ECS is simply following the rules and all paid coaches and sports volunteers have been made aware of the rules and requirements.

**Yes - 7  
No - 0  
Carried**

**Principals Reports**

**Connie Poulin – Elementary Principal/CSE-CPSE Chairperson & Robert Miller – MS/HS Principal**  
(combined report)

1. Working together on scheduling. Have to be creative with physical education because of space limits.
2. Non-Resident student interviews

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3. 6<sup>th</sup> grade lockers and schedules: August 25<sup>th</sup> or 27<sup>th</sup>
4. Americore positions for 2014-2015 – may have two candidates. One is a certified teacher assistant and one is a certified teacher. Mrs. Poulin stated that it is a nice way to watch a person work and interact in the school for a whole year. Two prior Americore workers obtained full time teaching positions at ECS.
5. Special Education summer school ends on August 14<sup>th</sup>.
6. Opening Day packets
7. Student Agendas
8. Calendar (almost complete, still coordinating days with Salamanca School District to have music concerts there).
9. Regents Exams on Wednesday and Thursday of this week.
10. 12<sup>th</sup> Grade Ice Cream Social August 21<sup>st</sup>. Well received by parents. This year Perry's will be donating the ice cream. An ECS graduate (Eric Shoemaker) works for Perry's and set-up the donation.
11. Varsity sports practices begin Monday, August 18<sup>th</sup>.

**Policies**

1<sup>st</sup> reading of changes to policy: #7131 Admission of Non-Resident Students

**Discussion:** Superintendent Ward asked Board members to think about the tuition rate for the next few years and it will be discussed and approved at the next board meeting. He stated that generally in the past few years it has increased around \$15.00 per year.

Moved by Hellwig, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, 2<sup>nd</sup> reading and approval of the 2014/2015 District Code of Conduct (after a public hearing held on Tuesday, August 12, 2014 at 7:15 pm in the High School Library).

**Yes - 7  
No - 0  
Carried**

1<sup>st</sup> reading of changes to policy: #7410 Extracurricular Activities

Informational Items:                      •Extracurricular Activities Participation Form  
    •Extracurricular Activities Due Process Outline and Plan

**Board Items**

President Calarco stated that in the near future board members will be receiving information regarding a Board Retreat. He also asked Board Members if any one was interested in attending a NYSSBA sponsored Leadership Conference. Connie Hellwig has already signed up for the conference.

**Adjournment of Meeting**

Moved by Spell, seconded by Cortez, to adjourn the regular meeting of August 12, 2014 at 9:48 p.m.

**Yes - 7  
No - 0  
Carried**

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District Clerk

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Deputy District Clerk